

AGENDA

Meeting: Melksham Area Board
Place: [Join the On-Line Meeting here](#)
Date: Wednesday 3 February 2021
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public in this online meeting.

[To join the meeting and be able to enter in the discussion, please use this link.](#)

[Guidance on how to access this meeting online is available here](#)

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

[Anyone who wishes to watch the meeting only can do so via this link](#)

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

Wiltshire Councillors

Cllr Pat Aves - Melksham North
Cllr Hayley Illman - Melksham Central
Cllr Jonathon Seed - Summerham and Seend (Chairman)
Cllr Jon Hubbard - Melksham South
Cllr Phil Alford - Melksham Without North
Cllr Nick Holder – Melksham Without South

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Items to be considered	Time
<p>1 Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 2</i>)</p> <p>Announcements:</p> <ul style="list-style-type: none"> • Wiltshire Local Plan review and separately, the Gypsy and Traveller Local Plan - consultations running until 9 March 2021 • Remembering Brian Warwick 	7:00pm
2 Apologies for Absence	
<p>3 Minutes (<i>Pages 3 - 10</i>)</p> <p>To confirm the minutes of the meeting held on Monday 14 December 2020</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 Census 2021 (<i>Pages 11 - 18</i>)</p> <p>Jonny Corbett - Census Engagement Manager for Wiltshire, Office for National Statistics</p>	
<p>6 Priority for People - Melksham 2021 (<i>Pages 19 - 20</i>)</p> <p>Gerald Milward-Oliver – Townswork</p>	
<p>7 Community Area Status Report</p> <p>Peter Dunford - Community Engagement Manager</p>	
<p>8 Health and Wellbeing Group (<i>Pages 21 - 22</i>)</p> <ul style="list-style-type: none"> • To approve the minutes of the HWG meeting held on Monday 25 January 2021 • To receive a report on the "Cook an Extra Portion" Christmas meals initiative and Lockdown #3 response 	

9 **Written Partner Updates** (Pages 23 - 30)

To note any written partner updates

10 **Budget Position**

Peter Dunford - Community Engagement Manager

11 **Applications for Grant Funding** (Pages 31 - 108)

Community Grants:

- Avon Needs Trees requesting £5,000 towards purchase of land at Seend for new, permanent, community woodland
- Melksham Music and Drama requesting £4,000 towards radio microphones to perform “Joseph” at the Assembly Hall
- Bowerhill Residents Action Group (BRAG) requesting £2,511 towards public outdoor seating for Bowerhill
- Melksham Town Council requesting £2,500 towards developing a technical specification for a CCTV system in the town centre
- Melksham Town Council requesting £2,080 towards investing in Market Place Markets and gazebo infrastructure
- Riverside Club requesting £1,820 towards new front doors and internal painting and decoration
- Bulkington Playground Committee requesting £1,000 towards playground equipment
- Steeple Ashton Guides requesting £500 towards a laptop computer and projector
- Cllr Led bid from Cllr Alford requesting £10,000 to re-launch the Public Open Spaces Network Fund in 2021

Youth Grants:

- Whorwellsdown District Girlguiding requesting £2,048 towards rebuilding confidence and engagement of youngsters by enabling Rangers and Young Leaders to gain skills and experience to lead in the future
- Young Melksham requesting £4,305 towards the operation of

the “No Limits” SEND club

Health and Wellbeing Grants:

- Cllr Holder requesting £3,000 towards support for young carers
- Carer Support Wiltshire requesting £2,500 towards counselling for unpaid carers
- Centre for Independent Living requesting £1,000 to facilitate connections between people in Melksham as part of the “Community Connectors” project

12 **Public questions**

Members of the public are invited to ask questions relating to Area Board business

13 **Close**

9:00pm

Chairman's Announcements

Subject:	Wiltshire Local Plan review consultation
Web contact:	https://www.wiltshire.gov.uk/news/sign-up-to-online-events-and-have-your-say-about-where-future-developments-should-take-place-in-wiltshire

Consultations on both the Wiltshire Local Plan review and the scope and content of the proposed Gypsies and Travellers Development Plan Document will begin on Wednesday 13 January and run until Tuesday 9 March 2021.

Information on both consultations, including how to comment will be available for the start of the consultation period via the links on the council's planning policy webpages:

<http://www.wiltshire.gov.uk/planning-policy-local-plan-review-consultation> and <http://wiltshire.gov.uk/planning-gypsy-travellers>.

Comments can be submitted in the following ways:

- Online via the above links;
- By email to: spatialplanningpolicy@wiltshire.gov.uk; and
- Post to: Spatial Planning, Economic Development and Planning, Wiltshire Council, County Hall, Trowbridge, BA14 8JQ.

Should people wish to speak to a planning policy officer about the consultations they can call the council on 0300 456 0100.

Consultation to inform the Wiltshire Local Plan review

Wiltshire Council has to allocate sufficient land to satisfy housing and employment needs up to 2036 in its Local Plan. As such it is seeking the views of local communities and stakeholders to see if the suggested distribution of numbers across the county is correct, as well as which of the proposed sites are most suitable at the county's principal settlements and market towns.

The consultation also invites comments on a planning framework for rural areas to support neighbourhood planning and to address local housing needs, and provides the opportunity to comment on how the council's planning policies can be shaped to address climate change.

Feedback during this review consultation will help to shape the draft Local Plan, which will then be produced, and people will be given another opportunity to take part in a further consultation in late 2021.

As COVID restrictions mean that face-to-face events will not be possible during this consultation, the council is holding a series of online events for people to find out more about what the Local Plan consultation involves and how to comment.

Chairman's Announcements

Each event relates to a particular settlement, and there are also two events for rural areas, which include all other Wiltshire villages and settlements that are not covered in the other 15 events.

Gypsies and Travellers Plan

Comments are sought on the proposed scope and content of the Gypsies and Travellers plan. In line with Government planning policy and legislation, the plan will look to allocate land for travellers in sustainable locations to meet their permanent and temporary accommodation needs up until 2036.

This consultation will help to shape a draft plan, which the council will then prepare and consult on autumn 2021.

Online Events

The online events, which will be held from 7pm-8pm on the dates shown are as follows:

- Planning for Calne, Monday 18 January
- Planning for Corsham, Tuesday 19 January
- Planning for Royal Wootton Bassett, Tuesday 19 January
- Planning for Chippenham, Wednesday 20 January
- Planning for Tidworth and Ludgershall, Wednesday 20 January
- Planning for Malmesbury, Thursday 21 January
- Planning for Amesbury, Thursday 21 January
- Planning for Marlborough, Monday 25 January
- Planning for Bradford on Avon, Monday 25 January
- Planning for Westbury, Tuesday 26 January
- Planning for Salisbury, Tuesday 26 January
- Planning for Devizes, Wednesday 27 January
- Planning for Trowbridge, Wednesday 27 January
- Planning for Melksham, Thursday 28 January
- Planning for Warminster, Thursday 28 January
- Planning for rural areas, Monday 1 February and Tuesday 2 February

People can sign up for the events in advance via [this link](#), or by contacting the council via email (spatailplanningpolicy@wiltshire.gov.uk), or phone (0300 456 0100).

MINUTES

Meeting: Melksham Area Board
Place: On-Line Meeting
Date: 14 December 2020
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jonathon Seed (Chairman), Cllr Phil Alford, Cllr Pat Aves, Cllr Nick Holder,
Cllr Jon Hubbard, Cllr Hayley Illman and Cllr Allison Bucknell

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer

Attendance: 21

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
152	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the Melksham Area Board meeting.</p> <p>The Melksham Area Board members were introduced, as was Cllr Allison Bucknell - Portfolio Holder for Communities, Arts, Heritage and Tourism.</p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • A350 Melksham Bypass - consultation extension to 17 January 2021 • Community Governance – confirmation of boundary changes to electoral divisions from May 2021 • Healthy Us Weight Management Programme – as per the agenda pack • Covid-19 Community Packs – as per the agenda pack
153	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence</p>
154	<p><u>Declarations of Interest</u></p> <p>Cllr Hubbard declared non-pecuniary interests in agenda item 9 (Young Melksham grant applications)</p> <p>Even though the interests were non-pecuniary, in this instance he declared that he would not vote on the applications</p>
155	<p><u>Police Update</u></p> <p>Inspector Jill Hughes gave the police update after taking over the Melksham community area Inspector role from Inspector Andy Fee, who had recently retired from the force. Andy Fee sent his thanks to the Area Board for his time working in the Melksham community area, and the support of the Area Board</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That four youths and an adult had been charged for incidents at the Melksham skate park

	<ul style="list-style-type: none"> • That local teams continued to targeting organised crime in the Melksham community area • That local area speeding checks were being carried out at Shaw, Beanacre and Atworth • That an incident of egg throwing in the town centre was being followed up by local teams <p>The Chairman welcomed Inspector Hughes to Melksham and thanked her for her update</p>
156	<p><u>Celebrating Age project - Rebecca Seymour, Creative Producer, Celebrating Age Wiltshire</u></p> <p>Rebecca Seymour gave an update on this project delivering culture and heritage events and activity in community settings, to support the wellbeing of vulnerable older people, plus details of the “Creative Conversations” pilot project in Melksham.</p> <p>Points made included:</p> <p>That the project had re-structure since Covid-19 to deliver four key strands of activity that could reach older people in multiple ways, not just digitally. These were:</p> <ul style="list-style-type: none"> • On-line concerts and performances • Outdoor concerts • 1:1 Creative Conversations via telephone • Noticing Nature: Taking Art Outdoors <p>Creative Conversations on the phone</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Pilot project funded by Wiltshire Community Foundation to work in partnership with Age Friendly Melksham • Since the launch in October we have trained 4 creative artists and 7 volunteers

	<ul style="list-style-type: none"> • Phillipa Huxtable, Age Friendly Melksham Co-Ordinator and Moira Conroy, Community Connector referring participants • Currently Five participants receiving weekly calls <p>The Chairman thanked Rebecca Seymour for her presentation</p>
157	<p><u>Lockdown 2.0 - Phillipa Huxtable, Age Friendly Co-ordinator</u></p> <p>Phillipa Huxtable gave an update on Melksham Community Service activity since the last meeting, including the impact of the second Lockdown, and highlighting new Age Friendly work focussing on social isolation.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That since March 2020 the Melksham Community Support project had helped hundreds of people with thousands of tasks as together it tackles the challenges of the Coronavirus pandemic • Continuing to tackle social isolation as part of the Creative Communications project being run by Celebrating Age • Developing the volunteer Age Friendly Companion role to provide long-term support for people in the community • Regular welfare calls allowing for early notice of deteriorating wellbeing or health • Christmas Dinners - Asking people to cook and deliver an extra portion of their Christmas dinner for those who couldn't be with their family and friends during the Christmas period • Face2Face Video Calls - Available to anyone who does not have the means or ability to make video calls to friends and family • Lots of amazing volunteering being carried out – thanks to all who had volunteered, the Melksham community had responded brilliantly • That the prescription delivery service was set to continue <p>The Chairman thanked Phillipa Huxtable for her presentation</p>
158	<p><u>Local Area Co-ordinator update - Matt Billingham, Wiltshire Council</u></p>

	<p>Matt Billingham – Melksham Local Area Co-ordinator gave a presentation that outlined his role in the Melksham community area</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the role ensured that he worked alongside all people_whatever the need • Helping communities to become inclusive, welcoming and self-supporting places • Supporting people to stay strong and preventing a need for service intervention by building on personal strengths and by finding natural support through local relationships • Supporting people facing crisis to get support within the context of a supportive community network around them • Helping public services to transform so they are integrated, person centred, and co-produced with communities <p>The Chairman thanked Matt Billingham for his presentation</p>
159	<p><u>Community Area Transport Group</u></p> <p>Cllr Jon Hubbard – Chairman</p> <p>The minutes and recommendations of the meeting held on Thursday 3 December 2020 were noted and agreed</p> <p>To recommend to the Area Board that the following issues are now complete or can be closed:</p> <p>Issue 6914 - A350 Beanacre – request for ground socket to assist SID deployment</p> <p>Issue 9-19-12 – Seend Bell Hill – concerns that drivers are failing to give-way at crossroads (northbound)</p> <p>Issue 9-20-6 – Seend High Street – request for access protection markings</p> <p>Issue 9-19-14 – Atworth – request for Parish Boundary signs</p>

	<p>Issue 6055 – Broughton Gifford - Gateways and Traffic Management measures. To recommend to the Area Board that this issue is moved to the “Other Priorities” list</p> <p>Issue 9-20-9 – Melksham Sandridge Road – request to improve footway link to Maple Close</p> <p>To recommend to the Area Board that this issue be added to the Priority Schemes list</p> <p>Issue 9-20-13 – Keevil Seend Road Farm – request for single track road signs To recommend to the Area Board that this issue be added to the Priority Schemes list and to allocate £400</p> <p>Highways Response to Covid-19 – Re-allocation of road space To recommend to the Area Board that Sites 1, 3 and 6 be added to the Priority Schemes list:</p> <ol style="list-style-type: none"> 1. Melksham Town Bridge – drop kerbs and signs 3. Farmers Roundabout – signing to promote use of shared use cycle route to and from Holt Road 6. Whitley West Hill to Top Lane – footpath <p>Highways to commence preliminary design work to produce ball park estimates when staff resources become available</p>
160	<p><u>Grant Applications</u></p> <p>Community Grant Scheme</p> <p>Decision Atworth Village Hall and Recreation Ground Committee awarded £2,000 towards Atworth Village Hall refurbishment of changing room -with residual funding after the February funding round if funding is still available</p> <p>Decision Melksham Oak Community School awarded £407 towards Boxercise Intervention</p> <p>Decision Age Friendly Melksham awarded £918 towards the Face2Face Mobile</p>

	<p>Video project</p> <p>Decision Young Melksham awarded £4,950 towards disabled access to Canberra Centre <i>note: Cllr Jon Hubbard does not vote</i></p> <p>Youth Grant Scheme</p> <p>Decision Young Melksham awarded £4,950 towards 4Youth Mentoring 2021 <i>note: Cllr Jon Hubbard does not vote</i></p> <p>Councillor Led Grant</p> <p>Decision Cllr Alford awarded £10,000 towards the provision of detached youth workers in King George V Playing Fields and Skate Park</p>
161	<p><u>Written Partner Updates</u></p> <p>Written partner updates for the NHS and Healthwatch were noted</p>
162	<p><u>Public questions</u></p> <p>There were no public questions raised</p>
163	<p><u>Date of Next Meeting</u></p> <p>Wednesday 3 February 2021</p>
164	<p><u>Close</u></p>

Agenda Item 5

Census 2021

Your questions answered



The census is here

It informs decisions about the things that matter to your community.

In this leaflet, you will find the answers to commonly asked questions about **Census 2021**.

It's important to fill in your census questionnaire because it gives us the most detailed information we have about our society. You must complete the census by law.

Census data helps inform funding decisions on public services in your area. Whether it's planning new schools, doctors' surgeries or bike lanes, the information you share has an impact on the lives of everyone living in England and Wales.

When should I fill in my census questionnaire?

Census Day is Sunday 21 March – but you can fill yours in as soon as you get your access code in the post.

Your answers should be about the people who usually live in your household on this date – even if you're filling it in before then.

If your household circumstances change on Census Day, you can let us know.

If you need help, visit
www.census.gov.uk

  
[@Census2021](https://www.census.gov.uk)

What is the census?

The census is a survey that happens every 10 years and gives us a picture of all the people and households in England and Wales. All kinds of organisations, from local authorities to charities, use the information to help provide the services we all need, including transport, education and healthcare. Without the census, it would be much more difficult to do this.

Do I have to take part?

If you live in England and Wales, you must take part in the census. Census information helps inform how billions of pounds of public funding is spent. By taking around 10 minutes per person to fill in the census questionnaire, you will help make sure your community gets the services needed now and in the future.





Will the government use the information I share to identify me?

No. The Office for National Statistics (ONS) carries out the census in England and Wales. We only ever publish anonymous information from the census. In fact, it's a crime to share personal census information and anything you tell us is protected.

How will the census make a difference to me?

The census makes a difference to everyone. It's a once-in-a-decade chance to have your voice heard and help inform the future of your local area.



What if I do not identify with the census options?

The census asks you about your ethnicity, gender and sexual orientation, religion and national identity. It's up to you to decide how you would like to answer each question. Do it in the way that you feel best represents you.

Could information I share affect my benefits or immigration status?

No. The information you share in the census cannot be used to influence benefit claims, a residency application, immigration status or your taxes.

The ONS is independent from government. This means officials dealing with payments or services you receive cannot see your census information.



What if I cannot fill in my census questionnaire online?

We know there are some people who will find this challenging. That's why we're here to help with a wide range of support services. We will make it easy for you, whatever your needs.

Services include:

- guidance and support in many languages and formats
- help over the phone, in a web chat or on social media
- a paper version of the questionnaire, if you prefer
- accessible census guidance, for example, in braille

If you need help, visit
www.census.gov.uk

  
[@Census2021](https://www.census.gov.uk)

Why is the census asking me about my gender and sexual orientation?

This census asks voluntary questions about sexual orientation and gender identity for the first time. This is to give us more accurate information on lesbian, gay, bisexual and transgender populations.



This will help organisations combat any inequalities these groups face and show where services are needed. We will only ask people aged 16 years and over these questions.

If you do not feel comfortable identifying on the same form as the rest of your household, you can request an individual census questionnaire and answer separately.

Can I help friends and family fill in the census?

We've made the questionnaire as simple as possible.

If a friend or family member needs support, help them if you can. Always fill in your own census first.

You can also ask for help for yourself, or for someone else.

Census Day is Sunday **21 March**

It's easy to take part. If you need help to fill in your form, we've got it covered.



We will send you a letter with an access code.



Visit our secure website and enter your access code to get started.

If you, or anyone you know, needs help, a wide range of support services are available.

If you need help, visit
www.census.gov.uk

  
@Census2021

PRIORITY FOR PEOPLE: MELKSHAM 2021 — January-July 2021

1. Following adoption of the 'Melksham Town 2020-2036' report at the end of 2019, commissioned by Melksham Town Council from Townswork, the Town council agreed that it would pursue three of the 'Next Steps' outlined at the end of the report, including a movement exercise. This was set out as an initial study, consultation and workshops leading to a broad brush movement strategy for the future of the town. This is movement of people, goods, vehicles throughout the town and will prepare for a future over the next 15 years in line with the needs of the climate emergency.
2. It was agreed by Melksham Town Council that this needs to be an exercise involving the Community Area as a whole. Melksham Town Council provides resource and leadership, but in partnership with the Community Area Board and the Parish Councils – in other words the town and its hinterland. Relevant members of the community (such as those involved in climate change and different age groups) as well as local authority officers and representatives from local businesses (ranging from Trans Wilts Rail to local business groups) will be also be invited to participate in the second stage. It was agreed to brand the exercise as **PRIORITY FOR PEOPLE: MELKSHAM 2021**.
3. This exercise is also being initiated in full liaison with Wiltshire Highways. As part of the Business Case for the proposed bypass for the town, the Highways team are exploring how a bypass will release road space and capacity on the existing A350 corridor and within the town centre, providing opportunities for walking and cycling improvements. Our thinking is aligned, with the current bypass consultation highlighting the same opportunities for a people friendly town centre, better access to the railway station and better quality walking and cycling connections. Following earlier discussions, the current Wiltshire Highways consultation is deliberately low-key, in order to avoid duplication. It was agreed that both teams would liaise closely in order to ensure maximum benefit to both sides – and it was hoped that this should continue through the months and years ahead.
4. It has been agreed by Melksham Town Council that Stage 1 of the exercise extends through to April — holding the consultation and then preparing a report and commentary. This fits well with Wiltshire Highways' own deadline — for autumn delivery of the bypass Outline Business Case to the Government. It also concludes prior to the assumed date of the local elections. Stage two follow the elections – and includes workshops and public meetings, concluding with a final report in July providing a summary of ideas and projects to be taken further by relevant bodies/groups. This report will be presented at a final public meeting.
5. **BUDGET.** There are two phases of cost:
 - 5.1. **STAGE ONE** — January to April — Preparation of the background brief, liaison with the Community Area Board and Parish Councils. Preparation of the household survey, preparation of website, writing/design/ preparation of printed survey, publicity, results of survey, initial report, and detailed final report and commentary. Cost including survey, print etc – £6,000.
 - 5.2. **STAGE TWO** — May to July — Movement Group workshop(s), leading to one or more public meetings, and the preparation and production of a final report. Cost including expenses – £6,500.
6. **CONCLUSION.** The 'Melksham Town 2020-2036' report was a review of the opportunities, challenges and drivers facing Melksham over the next couple of decades. *Priority for People: Melksham 2021* is an exciting opportunity to involve people across the town and villages in a positive and constructive initiative. It addresses people's new-found enthusiasm for walking and cycling, it could provide a strong pillar in the fight to rebuild the town's economy post-COVID, and it might lead to real progress in dealing with the climate emergency.

Gerald Milward-Oliver
Townswork.
18 January 2021.

Melksham Area Board - Health and Wellbeing Group

Monday 25 January 2021 at 3pm

Chaired by Councillor Nick Holder

Agenda

1. Introductions

2. Notes of HWG meeting held on 12 October 2020 and matters arising

3. **“Cook an Extra Portion” Christmas meals initiative and COVID Lockdown #3 response**

[With love from Australia to Atworth on Christmas Day! | \(melkshamnews.com\)](http://melkshamnews.com)

Phillipa Huxtable, Age Friendly Co-ordinator

4. **The Community Connectors project and grant application for £ 1,000 to facilitate connections between people in Melksham**

http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=4015

Moira Conroy and Amanda Stuart, Melksham Primary Care Network Community Connectors

5. **The work of Carer Support Wiltshire and grant application for £ 2,500 towards counselling for unpaid carers**

http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=3961

Mark Andrews, Trust Fundraising and Project Development Officer, CSW

6. **Support for Young Carers and proposal for end of lockdown event/s**

Dawn Whiting, Youth Action Wiltshire and Councillor Nick Holder

7. Recommendations to the Melksham Area Board, 3 February 2021

8. Any Other Business

Note of Melksham Area Board Health and Wellbeing Group

Monday 25 January 2021

1. Attending:

Councillor Nick Holder, Melksham Area Board/ Melksham Without Parish Council
(Chairman)

Councillor Jon Hubbard, Melksham Area Board/ Melksham Town Council/ Age
Friendly Melksham/ Young Melksham

Councillor Pat Aves, Melksham Area Board/ Melksham Town Council

Councillor John Glover, Melksham Without Parish Council

Mat Billingham, Local Area Co-ordinator, Wiltshire Public Health

Emily Edwards, Health Improvement Coach, Wiltshire Public Health

Miriam Zacarrelli, Community Development Officer, Melksham Town Council

Chris Pickett, Melksham Older Persons Champion

Martin Elson, Re-engage/ Contact the Elderly

Phillipa Huxtable, Age Friendly Co-ordinator

Moira Conroy and Amanda Stuart, Community Connectors, Centre for Independent
Living

Mark Andrews, Trust Fundraising and Project Development Officer, Carer Support
Wiltshire

Dawn Whiting, Young Carers Service Manager, Youth Action Wiltshire

Peter Dunford, Community Engagement Manager, Melksham Area Board

2. Apologies: Louise Clapton, Dorothy House Hospice

3. Notes of HWG meeting held on 12 October 2020: Noted

4. “Cook an Extra Portion” Christmas meals initiative and COVID Lockdown #3 response

Phillipa Huxtable reported on the work of Melksham Community Support since the
pandemic started in March 2020 including statistics on the number of people
supported; phone calls received; food parcels delivered; prescriptions delivered;
shopping trips made; dogs walked; friendly phone calls made. See slides attached.

The Christmas dinners project was so well received – with 51 beneficiaries and great feedback - that consideration is being given to running a Sunday lunch project in the future.

[With love from Australia to Atworth on Christmas Day! | \(melkshamnews.com\)](#)

The Face2Face project to help older people make video calls to friends and family is currently on hold due to the lockdown.

Support is being given to refer individuals with creative interests into the “Creative Conversations” project being led as part of the Celebrating Age initiative.

An Age Friendly Action Plan and baseline survey are in development, as is a Steering Group to guide this work.

5. The Community Connectors project and grant application for £ 1,000 to facilitate connections between people in Melksham

http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=4015

Moira Conroy and Amanda Stuart explained their roles working within the Melksham Primary Care Network as Community Connectors. Manda supports the 18-75 year olds while Moira focuses on the over 75 year olds.

The aim of the service is to support people to re-establish an active life in their communities. They support frequent attenders at GP surgeries or those who attend for primarily social need, through referrals from the GP surgery team.

By asking questions such as: “What does your good life look like?” “What is already in place?” “What do you need?” they then will walk alongside that person for as long as it takes to support them back into the community.

Their posts have no operational budget so a grant application was made for a health and wellbeing grant of £ 1,000 to provide a resource pot for projects such as forest bathing, nature walks, creative sessions, games and cards groups, as well as sundries such as equipment, room hire and refreshments.

6. The work of Carer Support Wiltshire and grant application for £ 2,500 towards counselling for unpaid carers

http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=3961

Mark Andrews gave some facts and figures about carers in Wiltshire, the impact of COVID-19 and the services provided or adapted to cope by CSW. See slides attached. The issues they face include isolation; impact on physical and mental health; financial hardship; juggling care/work/relationships; and anxiety about the future.

In Melksham it is estimated that there are 3,146 carers – that is 11.1% percent of the total population (2011 Census). There are 668 carers living in Melksham who are currently registered with CSW.

A recent survey showed that 90% of carers felt tense, tearful, stressed or anxious, 84% feel low and 70% struggle to feel positive about the future. Counselling can provide: Relief from depression, anxiety or other mental health conditions; increased confidence; greater ability to manage stress effectively; more self-acceptance and self-esteem; better expression and management of emotions and builds resilience.

CSW has provided 100 carers with a counselling since the pandemic. However the need is much greater. A health and wellbeing grant application for £ 2,500 has been made for a project in the Melksham area:

- to offer a total of 40 sessions to 6 – 12 carers (each lasting for approximately 1 – 2 hours) over the duration of 6 months.
- Sessions would take place online or by telephone unless it is safe to do otherwise.

In discussion it was established that, based on an average cost of £ 30 per head, the grant could pay for 13 Melksham carers to benefit from a course of 6 counselling sessions each. Councillors liked the project, and supported the grant award in principle, but questioned whether the service could be procured at a more favourable rate.

ACTION: Cllrs to ringfence £2,500 for counselling services for carers. Cllr Hubbard to work with the applicant to procure a better value deal.

7. Support for Young Carers and proposal for end of lockdown event/s

Dawn Whiting gave details of the Young Carers service provided by Youth Action Wiltshire and outlined some national trends. See slides attached.

Young Carers care for relatives with physical disabilities; chronic, long term or terminal illness; learning disabilities; speech, sight or hearing loss; drug or alcohol dependency; or serious mental health problems. They provide support with support with household chores, beyond what would be expected for their age; shopping and paying bills; support with communication; safety and helping with mobility; and emotional support.

Common challenges that young carers face include: feelings of being different to peers; isolation; anger; concerns for their safety and the safety of family members; problems interacting with their peer group as their situations can demand more responsibility than those children of similar age; increased anxiety; poor mental wellbeing; low confidence; lessened engagement in education, attainment and future aspirations.

There are nearly 900 Young Carers registered in Wiltshire between the ages of 5-19 years; YAW works with 3 groups: 5-9 years, 10-13 years, and over 13 years.

There are currently 48 open young carer cases in Melksham, 13 of which have engaged in YAW services in the last 12 months.

Services “during COVID” include: welfare checks; advocacy including for school places, FSM’s, IT equipment, CAMHS support; fun, online group activities; walk & talk 1:1 mentoring & coaching; face to face support groups; onward referrals to counselling; extended 1:1’s

Councillor Nick Holder commented that these young people have a pretty tough time in normal circumstances, but lockdown has been even worse for them as they have not been able to have much, if any, contact with people of their own age. He wishes to make a Cllr-led funding bid for an “end of lockdown party” and plans to use the bulk of the funds to pay for Agency staff to cover the time duration of the event, so that the young person can relax for few hours in the knowledge that the person they care for is in good hands. He also suggested the idea of approaching local businesses to see if any of them are prepared to provide sponsorship for a gift for each of the young carers.

The expertise of YAW would be welcome but the funds should go directly to the event not towards staff management charges. In this spirit, Cllr Hubbard offered the free use of the Canberra Centre and suggested a free taxi service was also provided to the event.

ACTION: Support was expressed for the project, in principle, with further details of the event delivery to be scoped and agreed by the Health and Wellbeing Group in due course

8. Recommendations to the Melksham Area Board, 3 February 2021

Attendees were thanked for their participation in the discussions. The elected members remained on the call to discuss the respective merits of the grant applications and to agree funding recommendations to be made back to the Area Board.

9. Any Other Business:

In her absence Louise Clapton asked to report that Dorothy House and WHY... (We Hear You) have come together to offer a virtual support group for anyone in the local area affected by a life-limiting illness or associated bereavement. This group is an opportunity to connect with other people in a similar situation and chat to the team from the comfort of your home. The virtual get together is **FREE every Monday, Tuesday and Thursday** where you will see some familiar faces, our team and others, with a cup of coffee or tea in hand. Each session lasts around 45 minutes.

Everything required to join is in this link [The Coffee Connection - Dorothy House Hospice Care](#)



DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;

<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



Recent News & Events

DWISE: Dorset and Wiltshire Inspirational Safety Education.



The Dorset and Wiltshire Inspirational Safety Education (DWISE) programmes and resources are produced and delivered by the Education Team of Dorset and Wiltshire Fire and Rescue Service. During this period we are providing resources for parents, carers and educators to use which will help children understand how they can help keep themselves safe and well. The resources are designed to support English, maths and art as well as providing safety information and using firefighters to inspire children to be fit and healthy.

For more information please visit: <https://www.dwfire.org.uk/education/parents-and-carers/>

Advice for people living with dementia



Dementia is a National Health priority in the UK, as the number of people living with the condition continues to increase. Dementia is also a substantial factor in increasing the risk of injury or death from fire in the home.

Fire and Rescue Services across the UK are aware of the link between serious home fires and the elderly, especially those with mobility and memory loss health needs.

For further information please visit: <https://www.dwfire.org.uk/safety/advice-for-carers/advice-for-dementia-sufferers/>

Boat safety



Boat safety is a priority in Dorset and Wiltshire, as hundreds of people live and work on our waterways, in addition to the thousands of visitors who come each year to enjoy a peaceful holiday in our seaside towns or aboard a narrowboat.

Our Safe and Well visits include people who live on boats – [click here](#) to request a visit.

See also:

- The Fire Kills campaign has produced a handy leaflet on [Boat Safety](#)
- For further information about general boat fire and CO safety, visit www.boatsafetyscheme.org/stay-safe
- For broader safety advice, visit the Maritime & Coastguard Agency website www.gov.uk/government/organisations/maritime-and-coastguard-agency and the Royal National Lifeboat Institution www.rnli.org

Winter safety



Keeping warm in the winter means using portable heaters, electric blankets or wheatbags – but all of these carry a fire risk.

Please visit our website for more information: <https://www.dwfire.org.uk/safety/safety-at-home/seasonal-advice/winter-safety/>

The Fire Kills campaign has produced a leaflet on [Fire Safety in the Winter](#). There is a wealth of good advice at www.metoffice.gov.uk/barometer/advice



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Demand

Total Fire Calls for Devizes Fire Station for period October – December 2020:-

Category	Total Incidents
No. of False Alarms	28
No. of Fires	4
No. of Road Traffic Collisions and other Emergencies	11
Total	43

Local Incidents of Note

No significant incidents this quarter

**...David Geddes..
Station Manager**

Email: David.geddes@dwfire.org.uk

Tel:

Mobile:



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Update for Wiltshire Area Boards

January 2021

Coronavirus vaccination

December saw the start of the roll out of the coronavirus vaccination in Wiltshire by our Primary Care Networks. Initially, local vaccination centres were set up in Devizes and Chippenham, with sites in Westbury, Ramsbury, and Melksham vaccinating in the following weeks.

Following government guidance on priorities our first focus is on vaccinations for older residents in care homes, all those over 80 years of age and health and social care workers.

Approval to become an Integrated Care System – BSW Partnership

In December health and care organisations in Bath and North East Somerset, Swindon and Wiltshire (BSW) were confirmed by NHS England and Improvement as meeting the criteria to become an Integrated Care System.

An Integrated Care System (ICS) is a way of working across health and care organisations that allows them to work closer together to take collective responsibility for managing resources, delivering care and improving the health and wellbeing of the population they serve.

The ICSs will integrate:

- primary and specialist care
- physical and mental health services
- health and social care.

Across BSW, hospitals, GP surgeries, community care providers, local authorities, a mental health trust, an ambulance trust and voluntary sector organisations have been working together since 2016 as part of the BSW Sustainability and Transformation Partnership (STP).

Working together as the new BSW Partnership, health and care partners will prioritise issues that matter to local communities as well as managing health and care provision during the ongoing Covid-19 pandemic.

The BSW Partnership is also responsible for setting the strategy and goals for improving health and care in the area and overseeing the quality and safety, decision making, governance and financial management of health and care services. It will also provide clinical and professional leadership for the whole area.

For more information, visit www.bswstp.nhs.uk.

Devizes Integrated Care Centre -update

The Full Business Case for the Devizes Integrated Care Centre will be discussed at the BSW CCG Governing Body meeting on 21 January 2021.

Construction is scheduled to begin in 2021 with the new building opening in 2022.

Trowbridge Integrated Care Centre - update

The Full Business Case for the Trowbridge Integrated Care Centre will be discussed at the BSW CCG Governing Body meeting on 21 January 2021.

Construction is expected to start towards the end of 2021 with the new building opening in 2023.

Medequip retained as provider of community equipment and continence services in Wiltshire

Following a tender process, Medequip has been awarded a new five year contract with Wiltshire Council and the CCG to manage Community Equipment and Continence Services for Wiltshire, continuing a 15 year working relationship in the region.

Medequip is planning significant innovations and service enhancements to further improve community equipment services provision for the people of Wiltshire. The operational site will remain at Calne and will be totally redesigned and extended, implementing a new layout to facilitate increased capacity, throughput and efficiency.

Care in the community - Home First and a new rapid response service

We have seen a significant increase in referrals to the Home First programme over 2020. Home First is an established joint health and social care pathway delivered by Wiltshire Health and Care and the Local Authority. The service aims to speed up the discharge process from hospital, increasing the number of people who need no additional ongoing care and supporting them to regain their independence.

We have agreed to fund an expansion in the Wiltshire Home First capacity to support the increase in referrals and to increase the community capacity for winter. Recruitment is now underway to employ more support workers and therapists.

In addition to the Home First expansion, we are also going to fund a rapid response service across Wiltshire. The service will provide short-term, responsive and reactive interventions for people whose health suddenly deteriorates at home, making sure

they are safe and getting the support they need at home or in community settings to prevent further escalation or hospital admission.

In addition it can respond to a patient who has attended A&E or been seen by an ambulance crew to prevent emergency admission to hospital by providing care in the community setting. Patients should receive services within two hours in a crisis and a two-day referral for reablement care.

The service will be implemented in a phased approach initially boosting response capability within existing community services. The impact of Phase 1 will be reviewed by June 2020 in order to inform future phases of development.

New model for mental health services being developed

We are finalising a new model for mental health services to deliver at pace revolutionary change to the community provision of support for people over 18 years of age across emotional wellbeing and mental illness.

The proposed new model has been co-created across the system, involving people with lived experience, third sector providers and the local authority, and will be based on a Primary Care Network geographical footprint. A total of £10.3million is available for BSW across three years to support delivery which will include investment in the third sector, primary care, community and secondary mental health provision.

We are currently awaiting approval of our plans and will update you further in coming months.

Covid-19 vaccination programme: Stakeholder briefing

Thursday 14 January 2021



Gill May,
Director of Nursing and
Quality

“It’s been an incredibly busy week for the NHS, with many of our local services across Bath and North East Somerset, Swindon and Wiltshire feeling the enormous pressure of caring for an increasing number of very ill coronavirus patients.

“The events of the last week only serve to highlight just how vital the current Covid-19 vaccination programme is, and I’m proud that we are making real strides in offering the lifesaving vaccine to so many of our most vulnerable family, friends and neighbours.

“As it stands, almost all of our community-based vaccination sites are up and running, and we expect the remaining few to have opened their doors by the weekend.”

At a glance: the latest coronavirus vaccine developments in BSW

- Vaccinations have started in care homes across the region, and it is expected that this will increase in the coming days as further vaccine deliveries are made
- More community-based vaccination sites have opened in the last week in areas such as Tidworth, Wilton, Pewsey and Keynsham
- The Bath Pavilion opened as a vaccine centre on Wednesday 13 January, with another iconic venue – the Steam Museum in Swindon – also reopening as a vaccine site, following an initial stint before Christmas
- We are currently in the process of writing to healthcare employers across the region to arrange the vaccination of any health and care staff who have not yet been invited to attend a vaccine appointment
- Our local authority colleagues are supporting this piece of work by arranging vaccinations of those staff working in a social care setting
- The CCG website now has a dedicated Covid-19 vaccination page (www.bswccg.nhs.uk/latest-covid-19-updates) and this will act as the go-to place for all the latest information, as well as hosting a detail question-and-answer section

- We know many of our partner organisations are receiving a high volume of enquires from the public relating to the vaccination programme, and we can now share the email address for which such questions and queries should be sent: bswccg.vaccinequery@nhs.net
- Further information on the groups of people that are currently prioritised for the vaccine is available from the Joint Committee on Vaccination and Immunisation, which can be found by [clicking here](#).

Photos from the community-based vaccine clinics



Healthwatch Wiltshire welcomes four new Board members

Healthwatch Wiltshire has appointed four new Board members to help prioritise the health and social care issues that are most important to the people of Wiltshire.

The Local Leadership Board is the driving force behind our commitment to ensure the voices of children, young people and adults are heard by those who run, plan and regulate health and social care services in the county.

The new Board members join existing members Hazel Dunnett, Andy Mintram, Irene Kohler, Joanna Wittels and Emma Leatherbarrow.

Gillian Leake joins us as the new Chair of our Local Leadership Board. She has worked in and around health and social care for 40 years, and will be bringing her knowledge and experience from roles in social work and senior management to Healthwatch.

Alan Mitchell is our new Vice Chair. Formerly a civil servant, Alan is now a coach and change management consultant and volunteers for a

number of local and national charities.

Margaret Winskill taught food and nutrition and health and social care before becoming a Public Health specialist, leading the Young People Friendly programme and the Health Trainer service in Wiltshire. She is now a diabetes prevention coach and an active member of a refugee community sponsorship group.

Vijay Manro has held long careers both as a civil engineer and a local magistrate and now, as a Healthwatch Wiltshire Board member, is looking forward to interacting with local people on health and care issues.

Acting Healthwatch Wiltshire Manager **Julie Brown** said: "We're thrilled to welcome our new Board members. They bring with them an amazing wealth of knowledge, experience and expertise and we're looking forward to developing a new work plan that focuses on what matters most to the people of Wiltshire."

Share your experiences of services during Covid-19

Healthwatch Wiltshire is looking for feedback from people who have used health, care and community services during the Covid-19 pandemic.

Since March, NHS and social care services have had to change the way they work to meet coronavirus safety guidelines, while voluntary and community groups have stepped up their support to help local people through the pandemic.

We want to understand how these changes

have been working for you, what's been good and what could be better.

Gillian Leake said: "As the new Chair of Healthwatch Wiltshire, I'm looking forward to hearing people's stories and helping to ensure their voices are heard by those who plan and run services. Please take five minutes to have your say about how these services are working for you during the pandemic."

[Fill in our survey online](#) or call us to complete over the phone or request a paper copy.

Report to	Melksham Area Board
Date of Meeting	03/02/2021
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Avon Needs Trees Project Title: Buying 19 acres Seend community woodland orchard meadow View full application	£5,000
Applicant: Melksham Music & Drama Project Title: Radio Mics to perform Joseph at The Assembly Hall View full application	£4,000
Applicant: Melksham Town Council Project Title: Priority for People Melksham 2021 Stage 1 View full application	£3,000
Applicant: BRAG Bowerhill Residents Action Group Project Title: Public outdoor seating for Bowerhill View full application	£2,511
Applicant: Carer Support Wiltshire Project Title: Counselling for unpaid carers in Melksham View full application	£2,500
Applicant: Melksham Town Council Project Title: Safety and Wellbeing in Melksham and Community Area View full application	£2,500
Applicant: Melksham Town Council Project Title: Market Place Markets - the heart of Melksham retail	£2,080

View full application	
Applicant: Riverside Club Community Hall Project Title: Hall redecoration and new entrance doors View full application	£1,820
Applicant: Bulkington Playground Committee Project Title: Bulkington Playground repairs View full application	£1,000
Applicant: Wiltshire Centre for Independent Living Project Title: Facilitating connections between people in Melksham View full application	£950
Applicant: Whorwellsdown District Girlguiding Project Title: Steeple Ashton Guides - Computer projector supporting meetings View full application	£500

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2020/2021 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

The unallocated capital budget for community projects is £12,622. The unallocated

revenue budgets for health and wellbeing projects is £ 6,200 and for youth projects is £ 4,898.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

4042	Avon Needs Trees	Buying 19 acres Seend community woodland orchard meadow	£5,000
<p>Project Description: The purchase of 19 acres between the village of Seend and the Kennet and Avon canal to create a new permanent community woodland, orchard meadow and ponds. To improve biodiversity, lock up carbon, provide natural flood management and community green space. Intend to go on and buy a further adjoining five acres. Land will be surveyed and monitored for biological data and offered to universities as long-term research site. Management will involve local residents working with ANT Trustees. Vendor expects purchase to begin in Spring. We may lose option to buy if not ready. Although project costs given for one year this application is for the purchase which is time sensitive.</p> <p>Local residents will benefit from access to 19 acres of land that is currently private apart from restricted pathways. They will benefit from environmental improvements - better biodiversity, natural flood management, cool woodland on hot days, improved air and water quality and carbon sequestration. Access to green space is widely recognised as essential for mental well-being as well as physical health. Tree planting will provide phytoremediation for neighbouring contaminated land and we have already paid for a £2,000 report from Structural Soils to clarify this.</p> <p>Residents will be able to take advantage of a community orchard, free fruit and nuts and get involved in tree planting, meadow and pond creation and biodiversity monitoring. People will learn new skills including collaboration on the management of the land. We anticipate this land being a significant useful resource for all the community and have already begun outreach to local schools, scout and guide groups, ramblers, health and fitness groups and green groups. We also anticipate</p>			

making this land available for university research as we have at Hazeland. Universities often cannot secure land for long-term studies but ANT is able to provide this at no cost.

Input from Community Engagement Manager:

The request is for a £ 5,000 contribution towards a £ 200,000 project with matching contributions coming from events, donations and other grant funding.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3976	Melksham Music & Drama	Radio Mics to perform Joseph at The Assembly Hall	£4,000

Project Description:

We had a rare opportunity to get a licence to perform the adult version of this show back in September but it had to be put off until next year so now we are trying to get it back on track.

We have been performing shows for the people of Melksham since 1960 although 2020 has been a disaster for us but we will fight back. Our members consist of young and old 14 is our lower limit but as our shows get more technical it is a learning curve for the members who get involved with lighting sound and production.

We hope to build up our banks of Radio Mics but are currently looking at a rack mounted unit that hold 8 receivers with a view to expanding on that at a later date.

Input from Community Engagement Manager:

Production costs include hiring The Assembly Hall plus licencing fees, music hire and costumes. Match funding is from potential ticket sales and other grants.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
4012	Melksham Town Council	Priority for People Melksham 2021 Stage 1	£3,000

Project Description:

This is the first stage of a Community Area-wide consultation to be followed in Stage Two by workshops and a community-wide working group tasked with developing a movement strategy for the future of the town. This is movement of

people, goods, vehicles throughout the town and will prepare for a future over the next 15 years in line with the needs of the climate emergency. This is being prepared and will be conducted in full partnership with Wiltshire Highways and other relevant bodies e.g. TransWilts Rail. Stage 1 includes - The initial “Where We Are Today” briefing document (February), the web and paper-based consultation designed to reach out to every household in the Community Area (March/April). An initial report on the findings will be produced by end-April/ early May when the findings will also be shared with Wiltshire Council. A full report will follow providing detailed considerations and commentary and proposing strands for further investigation including workshops etc as Stage 2. Note that the reports at this stage will be shared with Wiltshire Highways as they prepare the Outline Business Case for the Melksham bypass.

This exercise is relevant for the entire population of the Melksham Community Area. It addresses key concerns over traffic. It will provide a focus in particular on health and wellbeing, greater access to routes for walking and cycling, broader use of public transport, rail and bus, and the economic health of the town centre. It should also provide a source of data and background in considering the impact of planning applications and the obligations of future housing and commercial development.

This application relates to Stage 1 of the Priority for People Melksham 2021 exercise. Stage Two starting in May 2021 is set to include workshops and a community-wide working group tasked with developing a movement strategy for the future of the town. This includes movement of people and goods throughout the town and prepares for a future over the next 15 years in line with the needs of the climate emergency. The budget for Stage Two is £6,500.

This study has been initiated and will be managed by Melksham Town Council in partnership with the Area Board, Community Area Parish Councils and Wiltshire Highways. Melksham Town Council commissioned the strategic report “Melksham 2020-2036” from Townswork in 2019 and the project which is the subject of this application is an integral part of the original procurement.

Comment from Wiltshire Highways:

The Melksham Bypass Project is currently progressing towards the development of an Outline Business Case (OBC) submission to DfT later in 2021. One aspect of the scheme would be the potential for improved or enhanced active travel provision (walking and cycling) along the existing A350 corridor as a possible consequence of a reduction in the severance effect of the existing A350 route. Examples of potential improvement opportunities areas include the A350 / A365 junction (railway station to town centre connection), and the Semington Road junction to the south of the town.

We understand the “Priority for People” initiative being developed by Melksham Town Council would involve consultation on, and the development of thoughts regarding how walking and cycling facilities within and around Melksham town centre might develop in the future. Whilst not essential to the development of the OBC, if taken forward, the findings and outcomes of the Melksham “Priority for People” initiative could be helpful in terms of informing the potential for

complementary active travel initiatives associated with the Melksham bypass project. As such, the Melksham Bypass Project Team are supportive of this initiative and would welcome further engagement with Melksham Town Council on this as we develop the OBC for the bypass.

Input from Community Engagement Manager:

Finance has confirmed that this project would need to be funded through the revenue budget.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
4031	BRAG Bowerhill Residents Action Group	Public outdoor seating for Bowerhill	£2,511

Project Description:

To replace six existing seats which have either been broken or have reached the end of their useful life and install one new one, plus two new picnic tables, where residents have demonstrated there is a need. The seats to be replaced are located at Falcon Way, Hornchurch Road public open space, the bridleway and the canal-side picnic area. An additional seat is to be provided on the bridleway and two new picnic benches at the Hornchurch Road public open space. The wooden benches originally installed in 2014 will be replaced by items made from recycled plastic which have a longer lifespan and minimal maintenance requirements.

The project will facilitate and encourage outdoor exercise especially among the less mobile who find walking long distances without a rest difficult. BRAG also wish to develop the Age Friendly Seating Initiative promoted by the Area Board by ensuring there are plenty of places for people to rest while out on a walk. This links to the Wiltshire Council business plan 2017 to 2027 policy to promote good countryside access, including cycling and walking opportunities. These benches provide resting places on the routes from residential areas to the public open space at Hornchurch Road and the bridleway to the canal-side picnic area. Two benches have been damaged when residents moved them to the centre of the public open space. This project would replace the broken benches used by the less mobile residents walking the circuit around the public open space and would provide two new picnic benches in the centre of the grassed area where the young people prefer to socialize. This is also helping to encourage outdoor physical activity which is particularly important during the current pandemic and is likely to become a regular occurrence in the longer term.

Input from Community Engagement Manager:

Match funding is being provided by Melksham Without Parish Council.

Proposal

That the Area Board determines the application.

3961	Carer Support Wiltshire	Counselling for unpaid carers in Melksham	£2,500
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Project Description:

Carer Support Wiltshire seeks support from Melksham Area Board to fund a counselling service for unpaid carers living in Melksham. The service would offer a total of 40 counselling sessions for 6-12 carers living in Melksham over the course of 6 months.

According to the 2011 census there are over 47,000 unpaid carers living in Wiltshire. The mental health of these carers are likely to be significantly impacted by the Covid-19 crisis for the following reasons: Face-to-face services and support networks have been suspended, many carers and those they care-for may be in the vulnerable category and will therefore be self-isolating for an extended period of time, struggling to keep in touch with their loved-ones, unable to take vital breaks from their caring role, their loved-ones health may be deteriorating with less access to health facilities. Carers UK research "Caring behind Closed Doors" 2020 has found that due to the pandemic 70 carers are providing more care with an average of 10 hours a week increase. 55 are concerned that they will not be able to keep it up and as many as 81 are being hit financially. We anticipate that carers will not only struggle now under lockdown measures but in the aftermath when others return to normality whilst they stay essentially in a similarly isolated situation caring for their loved-ones. Its estimated that there are 3,146 carers living in Melksham – that's 11.1 percent of the total population 2011 Census.

We have 668 carers living in Melksham who are currently registered with CSW. Out of the 283 carers in Melksham who have completed our Initial Assessment in the last three years, 90 percent felt tense, tearful, stressed or anxious; 84 percent feel low; and 70 percent struggle to feel positive about the future. With a view to helping these carers through this challenging time we would like to offer counselling to carers in Melksham who may be struggling as a result of the Covid-19 crisis. We plan to do this by sub-contracting a counselling service to offer a total of 40 sessions to 6 - 12 carers, each lasting for approximately 1 - 2 hours over the duration of 6 months. Counselling has multiple benefits including relief from depression, anxiety or other mental health conditions, increased confidence, greater ability to manage stress effectively, more self-acceptance and self-esteem, better expression and management of emotions, and increased resilience.

Carer Support Wiltshire has offered counselling in the past with much success, referring over 300 carers from 2013 – 2018, that is 60 per year. We have been offering telephone counselling to carers throughout Wiltshire as a result of some Big Lottery funding that we received earlier this year. However this service will only continue until the end of December. A grant of £2,500 from the Melksham Area Board would mean that we could have dedicated counselling sessions for 6 - 12 carers living in Melksham and that they would be able to access this service if and

when they need it over the coming 6 months. We already have a counselling provider lined up that could potentially offer this service which would ensure that we could start the service quickly. Sessions would take place online or by telephone unless it is safe to do otherwise. The winter can be an extremely challenging time for carers and even more so this year as carers will experience even greater social isolation and concern for the health of loved-ones. We believe that a counselling service dedicated for carers in Melksham will help them to cope better with the heightened anxiety depression loneliness and isolation they may feel at this time.

Input from Community Engagement Manager:

The applicant is providing match funding. The Health and Wellbeing Group will consider the matter on 25 January.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
4035	Melksham Town Council	Safety and Wellbeing in Melksham and Community Area	£2,500.00

Project Description:

This project will benefit businesses and residents in Melksham as well as those from with the Melksham Community Area. Such people will benefit from enhanced feelings of safety and wellbeing when visiting the town and also potentially from enhanced security at selected deployment locations in the Melksham Community Area. As such it is appropriate that the entire financial burden at this early stage doesn't fall on a single council. Therefore we are respectfully suggesting that this is a project which the Melksham Area Board can help fund on behalf of the Melksham Community Area.

An enhanced CCTV system for Melksham and surrounding areas has long been discussed. It would offer enhanced safety and reassurance resulting in higher levels of wellbeing. A CCTV system will assist Wiltshire Police and we have their support - their reports and recommendations have been submitted to the Melksham CEM. Clearly examining and evaluating the current small provision then specifying and costing the overall requirements is a key preliminary and preparatory stage and it is this crucial step we seek to fund now so next stage capital works are appropriately executed achieving required outcomes and value for money.

This first stage of the project is to evaluate the existing small CCTV provision and specify the overall requirements so the identified beneficiaries will accrue benefit from the project. Therefore the next stage capital project will be designed during this first stage to that identified beneficial needs are met. It is envisaged at this first stage that beneficiaries will include residents of the Town and Community Area,

businesses, Wiltshire Police, community groups - solving and preventing crime generating solid feelings of safety and wellbeing as residents and visitors to the town go about their lawful and legitimate business.

This project will benefit people, organisations and businesses across the Melksham Community Area. The involvement and commitment from Melksham Without Parish Council and Wiltshire Police is clear evidence of this. Therefore it is not appropriate that the entire financial burden for this first stage work falls upon one council and this is why we are requesting support from the Melksham Area Board for 50 per cent of the first stage costs. The remaining cost will be borne by the applicant.

Comments from Sergeant James Twyford, Wiltshire Police:

“As the eventual end-user, we’re very much committed to the Project and I’m personally very keen to help in any way I can, having reaped the benefits of a brilliant system whilst I worked in Devizes.

I also have support of the Tactical Crime Prevention Officer and Designing Out Crime Officer, both of whom work within our Crime Prevention Department. They would be invaluable at the phase where we’re looking at where to best install any system expansion, so we have the facility to support each stage of the process. These two members of Staff are there to advise on how to deploy a system to best effect, for the specific locality. My plan is to speak with them over the next month or so, to explain the scope of the Project and try to obtain an initial Crime Prevention perspective.

If the system is there for use, it then inherently becomes an expectation on Officers to utilise it to best effect; selling its benefits is very straightforward if the system is of sufficient quality, which is why I’m so keen to get it right first time”.

Comments from Community Engagement Manager:

This project is deemed by finance to be “capital” as it will clearly lead to capital expenditure outcomes.

Proposal

That the Area Board determines the application.

4029	Melksham Town Council	Market Place Markets - the heart of Melksham retail	£2,080
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Project Description:

Melksham’s beautiful Market Place is a key focal point in the town and never more so than when it is used for events of varying types including markets. However, our markets activity needs strengthening. New and developing businesses wish to participate but do not necessarily have gazebo-type infrastructure available to them to encourage them to test their ambition and business plan.

We envisage noticeably increased entrepreneurial activity as we emerge from COVID-19 lockdown as people look to develop new opportunities due to redundancy or simply due to changes to personal priorities. We see developing our markets as a way to bring our residents and visitors back to our high street as well as providing a low risk business nursery-type retail infrastructure to support new and developing businesses. To achieve this, we seek capital funding support for some heavy-duty gazebo infrastructure.

This project will allow the popular Market Place in the centre of Melksham to be increasingly utilised as an events and markets venue. Conveniently located in the centre of town close to residential areas car parks and bus termini its location makes it easy for residents to engage with activities at this location. Crucially too buses from the out of town community area find this location accessible. The Melksham Market Place is also a short walk from the towns train station. Being convenient for access by shoppers this central location with developing specialist markets will also play an important attractant role in regenerating the town centre economy as we emerge from COVID-19 lockdowns by providing an important sales and development platform for new and developing businesses creating sales opportunities and potential to begin building relationships with new customers.

This diverse range of markets proposed as part of this project will provide broad appeal to a wide audience who value the ability to buy high quality local produce receive high levels of service meet the makers and producers and enjoy periodic variations from the normal high street offer. This project will play a major role in reengaging local people with their town and offer alternatives to the rapidly emerging online shopping trend.

This project is not part of the core statutory work of this council. Rather it is discretionary work in support of local organisations and high street development activity to support the local economy as it seeks to recover from COVID-19 also to benefit town residents and visitors from the Melksham Community Area and beyond. As such it is unbudgeted as whilst we can make financial and in-kind contributions we cannot fund the entire project.

Our income from this project will cover operating and establishment costs plus market gazebo erection and break down costs. As the project develops a sinking fund will develop allowing funding for ongoing repairs and renewals. As we anticipate this project benefitting businesses and the community in Melksham as well as its community area we consider it appropriate to apply to the Melksham Area Board for a contribution towards start up infrastructure cost.

Input from Community Engagement Manager:

Match funding is provided by the applicant. The project supports the COVID recovery agenda promoted by the area board.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
4021	Riverside Club Community Hall	Hall redecoration and new entrance doors	£1,820
<p>Project Description: Refurbish the interior by decorating the hall and replace wooden entrance door with UPVC secure doors.</p> <p>The Riverside Club is a well-used venue for the older people of Melksham. There are at least two events each day catering for the older person, this includes activities like Yoga, Keep Fit classes, Social activities, Games afternoons and public meetings. At other times the hall is used by younger people and outside clubs such as W.I</p> <p>Input from Community Engagement Manager:</p> <p>During 2020 the hall income has ceased but expenditure has had to continue on the maintenance of the building. This project is match funded from reserves.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
4034	Bulkington Playground Committee	Bulkington Playground repairs	£1,000
<p>Project Description: Bulkington community playground has a number of pieces of equipment that are unsafe and need removal. The playground used to have a very active committee who oversaw general maintenance and upkeep voluntarily, however this has not been in place for a number of years and equipment has therefore not been maintained. In addition, much of the equipment is also nearing the end of its life having been installed approximately 15 years ago. We have newly reformed the committee and will actively work together on a volunteer basis to restore the park to its best possible state, however funding is required to pay for specialist removal of certain items and to pay for repair replacement of other items. Fund raising will commence in the usual way once COVID-19 restrictions allow in order to raise funds to replace larger items at the end of their life. The playground itself has seen a significant increase in use during each lockdown as residents are of course staying local and we hope that improving the safety of the site further will encourage this to continue. The annual ROSPA report supports the fact that much of the equipment is due for replacement.</p> <p>The safety of children and members of the local community and surrounding villages is paramount when using play equipment. Both cohorts will benefit from this investment in the areas identified by ROSPA that will in turn encourage not</p>			

only help to improve the fitness of children but the mental health and well-being of all children and parents attending the park. This play facility is one part of a wider system of well-being measures as the park is set in surrounding countryside. By improving the play equipment will encourage parents to make use of the wider facilities on offer in the park and walkers to call in to use the picnic facilities, sensory areas and football field. In the long term, once lockdown eases, we will aim to encourage the wider community to use the communal space once more. If the space is not tidy or safe it is not welcoming, and currently this is sadly the case. It is a matter of time before someone gets hurt on some of the items we will be removing and hopefully replacing as soon as funds allow. As a committee we feel that providing a safe space in these times of Covid restrictions is essential to the wellbeing of the young people in our community.

Input from Community Engagement Manager:

No match funding is required.

Proposal

That the Area Board determines the application.

<u>4015</u>	Wiltshire Centre for Independent Living	Facilitating connections between people in Melksham	£950
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Project Description:

A project to support adults aged 18 and over in the Melksham Primary Care Network area covering Melksham GP surgeries to connect with their community through providing small person-centred wellbeing opportunities which will build confidence promote well-being and reduce social isolation. We do not have an upper age limit. We work across services linking in with partner organisations including drug and alcohol services housing social services and third sector groups. Our aim is to help people identify what is important to them and from these ideas we create pathways to connect them with their community.

As community connectors we work with individuals who are referred to us from the Spa Medical Centre and Giffords Surgery in Melksham. Members of the practice team will refer people who are frequent attenders at GP surgeries or who attend for primarily social need. We work alongside each individual and support them to make positive changes in their lives using their own strengths and resources and those of their community. Our aim is to help people identify what is important to them and from these ideas we create pathways to connect them with their community. We find that many of the people we work with experience social isolation and loneliness. Once the pandemic is over it will be more important than ever to have a strong community with many small grass roots projects that will help bring people back together again. If we were successful in securing funding we would use this money flexibly to facilitate this community building. The small pots of funding will be for specific activities acting as a catalyst for these connections.

We are providing two examples of how this might work in practice:

1. Forest bathing project - Many of the people we work with report that being supported to connect more with outdoor activities and nature has benefitted their mental health. One of the Melksham connectors has completed a course to learn more about forest bathing and how to run such a group and this is something that people we have worked with have expressed an interest in participating in. We would facilitate the establishment of such a group by purchasing equipment e.g. weather-proof mats to sit on, camping chairs, flasks for refreshments etc. We could also set aside a small transport budget for those people who might really benefit from attending the group but had no way to travel to the venue.

2. Establishing activity groups - We would aim to bring people together through a focus on a shared activity or interest. This might be music, crafting board and card games, or whatever emerges as an activity that people would like to participate in. We would facilitate the establishment of these groups by purchasing equipment e.g. a range of craft materials, board games, musical instruments or music books etc, sourcing a venue and paying for room hire and making a budget available for refreshments. Wherever possible we would aim to facilitate the development of inter- generational links within these groups by promoting the groups as places where people of all ages could come together to learn skills from each other. The funding would enable us to make these groups happen and to facilitate bringing people together in different ways, depending on their interests, and hopefully support the start of positive friendships. Our longer term aim would be that these groups become self-sufficient and no longer require active input from ourselves to operate.

Funds will be held and controlled by Wiltshire Centre for Independent Living as a restricted fund. Our community connectors will work with individuals to identify ideas and if these require some seed funding they will ask for approval from their manager. A spread sheet will log all allocations of funding including amount and purpose. WCIL will be responsible for purchasing anything through the fund enabling an audit of spend. The individuals we work with will not be given cash or equivalent. For example if a new group wanted to meet in a coffee shop WCIL would arrange to buy a set number of drinks that would be held by the coffee shop until needed by the group. By monitoring the purpose of each spend we will also be able to identify trends and patterns and this could inform future community development projects and partnership working.

Input from Community Engagement Manager:

No match funding is required. The Health and Wellbeing Group will consider the matter on 25 January.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
4020	Whorwellsdown District Girlguiding	Steeple Ashton Guides - Computer projector supporting meetings	£500
<p>Project Description: Steeple Ashton Guides wish to purchase a laptop computer and projector to support weekly meetings.</p> <p>In Steeple Ashton Village Hall on a Tuesday we have 10 Rainbows 24 Brownies and 36 Guides/ Rangers attend a weekly meeting. Supported by 9 Leaders and 3 Girls who are working towards their Duke of Edinburgh. However since Covid we have been meeting outside or via Zoom We have a shed on Acreshort Field which holds our equipment and is used as a base for these outside meetings. In recent times it has become more difficult for us to gain the appropriate information needed for our meetings We have found that now most things are online. It is only recently that Steeple Ashton has had Wi Fi. So useful as we have 4 children who have type one diabetes and parents are able to monitor them and add or reduce their medication. We therefore have decided as a group of Leaders that a specific computer rather than one of us bring in one from our homes would be beneficial to all. We could with the support of a projector we could run our meetings in an easier safer way. As part of our policy we do not allow our Guides to use their own phones. Under Data protection it would mean we would have a safer secure way of keeping vital information. The need has also been highlighted to us that whilst in Lockdown we have run our meetings via Zoom. One of our Leaders who is on low income has to manage using her phone. Not ideal for when she is running the meeting as she cannot participate in the zoom system.</p> <p>Input from Community Engagement Manager: No match funding is required, although a contribution of £ 170 is being made by the applicant towards costs.</p>			

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

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Grant Applications for Melksham on 03/02/2021

ID	Grant Type	Project Title	Applicant	Amount Required
3976	Community Area Grant	Radio Mics to perform Joseph at The Assembly Hall	Melksham Music & Drama	£4000.00
4020	Community Area Grant	Steeple Ashton Guides - Computer projector supporting meetings	Whorwellsdown District Girlguiding	£500.00
4021	Area Board Initiative	Riverside Club Community Hall	The Shed Melksham	£1820.00
3961	Health and Wellbeing Grant	Counselling for unpaid carers in Melksham	Carer Support Wiltshire	£2500.00
4012	Community Area Grant	Priority for People Melksham 2021 Stage 1	Melksham Town Council	£3000.00
4029	Community Area Grant	Market Place Markets - the heart of Melksham retail	Melksham Town Council	£2079.57
4035	Community Area Grant	Safety and Wellbeing in Melksham and Community Area	Melksham Town Council	£2500.00
4015	Health and Wellbeing Grant	Facilitating connections between people in Melksham	Wiltshire Centre for Independent Living	£950.00
4031	Community Area Grant	Public outdoor seating for Bowerhill	BRAG Bowerhill Residents Action Group	£2511.00
4034	Community Area Grant	Bulkington Playground repairs	Bulkington Playground Committee	£1000.00
4042	Community Area Grant	Buying 19 acres Seend community woodland orchard meadow	Avon Needs Trees	£5000.00

ID	Grant Type	Project Title	Applicant	Amount Required
3976	Community Area Grant	Radio Mics to perform Joseph at The Assembly Hall	Melksham Music & Drama	£4000.00
Submitted: 09/12/2020 09:17:05				

ID: 3976

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Radio Mics to perform Joseph at The Assembly Hall

6. Project summary:

We had a rare opportunity to get a licence to perform the adult version of this show back in September but it had to be put off until next year so now we are trying to get it back on track.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Children & Young People

Leisure and Culture

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£683.92

Total Expenditure:

£8826.44

Surplus/Deficit for the year:

£3767.21

Free reserves currently held:**(money not committed to other projects/operating costs)**

£3767.21

Why can't you fund this project from your reserves:

We have to set aside the cost of hiring The Assembly Hall plus licencing fees and music hire although these should be covered by potential tickets sales.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£8000.00		
Total required from Area Board		£4000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Costumes estimated	200.00	Ticket Sales Estimated		3225.00
Equipment Hire Purchases	8320.00	Other income (Estimated)		180.00
Insurance	513.48	Grants		4000.00
Noda	72.00			
Music	500.00			
Hall Hire	1500.00			
Printing Estimated	100.00			
Props Estimated	200.00			
Total	£11405.48			£7405

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We have been performing shows for the people of Melksham since 1960 although 2020 has been a disaster for us but we will fight back. Our members consist of young and old 14 is our lower limit but as our shows get more technical it is a learning curve for the members who get involved with lighting sound and production.

14. How will you monitor this?

The committee constantly monitors how the club is run.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The Committee is responsible.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are looking for grants from other sources.

17. Is there anything else you think we should know about the project?

We hope to build up our banks of Radio Mics but are currently looking at a rack mounted unit that hold 8 receivers with a view to expanding on that at a later date.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4020	Community Area Grant	Steeple Ashton Guides - Computer projector supporting meetings	Whorwellsdown District Girlguiding	£500.00
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Submitted: 10/01/2021 17:52:07

ID: 4020

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Steeple Ashton Guides - Computer projector supporting meetings

6. Project summary:

Steeple Ashton Guides wish to purchase a laptop computer and projector to support weekly meetings

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6EW

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Leisure and Culture
Older People
Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2020

Total Income:

£4322.55

Total Expenditure:

£6470.41

Surplus/Deficit for the year:

£-2147.86

Free reserves currently held:

(money not committed to other projects/operating costs)

£2592.74

Why can't you fund this project from your reserves:

Although at this time of year our reserves look really good. On February 22nd we have to pay our Annual Census of 1500. Also, Guides have paid in full for a stay at Richmond Sea Scouts to learn to row a further 325. This will need to be paid back if we do not go in May. A Further 50 is deposits paid for our Foxlease trip in August. We are able to pay 200 towards our request. We need to keep some monies for any guides who cannot afford to pay for Foxlease due to having one parent low income families. we have agreed in principal to support any one guide who wishes to attend.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£700.00		
Total required from Area Board		£500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Computer	350.00	Reserves	yes	200.00
Projector	350.00			

Total

£700

£200

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

In Steeple Ashton Village Hall on a Tuesday we have 10 Rainbows 24 Brownies and 36 Guides/Rangers attend weekly meetings. Supported by 9 Leaders and 3 Girls who are working towards their Duke of Edinburgh. However, since COVID-19 we have been meeting outside or via zoom. We have a shed on Acreshort Field which holds our equipment and is used as a base for these outside meetings. In the recent time it has become more difficult for us to gain the appropriate information needed for our meetings We have found that now most things are online. It is only recently that Steeple Ashton Village Hall has had Wi Fi. So useful as we have 4 children who have type one diabetes and parents are able to monitor them and add or reduce their medication. We have decided as a group of Leaders that a specific computer rather than one of us bring in one from our homes would be beneficial to all. Especially as not all of our volunteers have easy access to a computer. With the additional support of a projector we could run our meetings in an easier safer way. As part of our policy we do not allow our Guides to use their own phones. Under Data protection it would mean we would have a safer secure way of keeping vital information. The need has also been highlighted to us that whilst in Lockdown we have run our meetings via Zoom One of our Leaders who is on low income has to manage using her phone. Not ideal for when she is running the meeting as she cannot participate in the zoom system. At Steeple Ashton Guides for many years we have supported many of the older people in the villages of Steeple Ashton and Keevil. in December 2019 we had a Turkey and Tinsel Dinner with entertainment and invited 30 people to attend. During COVID-19 we have kept in touch by providing Newsletters and our Guides have written to individual older people and they have returned the communication. If successful, our new computer and projector will allow us to show pictures information to this group at future events which we invite them too. Our Rainbows and Brownies leaders will also be able to use the equipment at their meetings. Our older guides/Rangers will be able to plan and create interesting meetings for our Guides they will be able to learn how to use this equipment and show others how to use it. Each Guide has its own page on the Girlguiding website and they will be able to update their activities and achievements at the meeting. Rather than one of the Leaders having to input it at home.

14. How will you monitor this?

We will be able to hold more interesting meetings and be more creative at our meetings.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

As part of GirlGuiding UK policy every adult member has to complete on a regular basis

Safe Space Training. We also have to complete First Aid Training. Every member over 18 has to be DBS checked and updated at the appropriate times. As part of Safeguarding any concerns go up the chain of command. Shirley Eve is our Region Safe Space co-ordinator

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This would be a one-off payment. However, we have decided that separately we will put an amount of money aside as we do this already for the upkeep and maintenance of our shed.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4021	Area Board Initiative	Riverside Club Community Hall	The Shed Melksham	£1820.00
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Submitted: 11/01/2021 21:07:02

ID: 4021

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Area Board Initiative

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Riverside Club Community Hall

6. Project summary:

Refurbish the interior by decorating the hall replace wooden entrance door with UPVC secure doors.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6LP

9. Please tell us which theme(s) your project supports:

Older People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2020

Total Income:

£14590.35

Total Expenditure:

£15845.06

Surplus/Deficit for the year:

£531.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£9453.02

Why can't you fund this project from your reserves:

During 2020 the income has ceased with expenditure continuing on the maintenance of the building

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3640.00		
Total required from Area Board		£1820.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Decorating materials	200.00	From reserves		100.00
Payment for works	300.00	From reserves		150.00
Double glazed French Doors	3140.00	From reserves		1570.00
Total	£3640			£1820

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Riverside Club is a well-used venue for the older people of Melksham. There are at least two events each day catering for the older person this includes activities like Yoga Keep Fit classes Social activities Games afternoons and public meetings. At other times the hall is used by younger people outside clubs i.e W.I

14. How will you monitor this?

Funds will be spent at the earliest opportunity COVID-19 ruling to apply and a completed account submitted within 1 month of completion of works.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Riverside Club provides safety fire equipment First Aid materials. The premises are cleaned - during the current Covid19 the cleaning is done after each hirer. A deep clean was carried out before the hiring of the hall in April 2020. The safeguarding applicable to hirers is the responsibility of the hirer as indicated in the hire agreement.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Complete as much of the project as funds will allow

17. Is there anything else you think we should know about the project?

None

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3961	Health and Wellbeing Grant	Counselling for unpaid carers in Melksham	Carer Support Wiltshire	£2500.00
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Submitted: 30/11/2020 16:40:40

ID: 3961

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Counselling for unpaid carers in Melksham

6. Project summary:

Carer Support Wiltshire seeks support from Melksham Area Board to fund a counselling service for unpaid carers living in Melksham. The service would offer a total of 40 counselling sessions for 6-12 carers living in Melksham over the course of 6 months.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Older People

Other

If Other (please specify)

Unpaid carers

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

03/2020

Total Income:

£1503347.00

Total Expenditure:

£1558559.00

Surplus/Deficit for the year:

£55212.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£425685.00

Why can't you fund this project from your reserves:

We hold sufficient funds in our reserves to fund 6 months of essential services winding down costs and financial obligations. We provide a county-wide service and are unable to deplete our reserves to fund a project with such a limited local focus.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5888.00		
Total required from Area Board		£2500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Counselling service	2200.00	Carer Support Wiltshire's contribution	yes	3388.00
Admin and project delivery costs	690.00			
Management and staff costs	2209.00			
Promotion	20.00			
Overheads	769.00			
Total	£5888			£3388

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Marlborough
Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

According to the 2011 census there are over 47000 unpaid carers living in Wiltshire. The mental health of these carers are likely to be significantly impacted by the Covid-19 crisis for the following reasons Face-to-face services and support networks have been suspended many carers and those they care-for may be in the vulnerable category and will therefore be self-isolating for an extended period of time struggling to keep in touch with their loved-ones unable to take vital breaks from their caring role loved-ones health may be deteriorating with less access to health facilities. Carers UK research Caring behind Closed Doors 2020 has found that due to the pandemic 70 carers are providing more care with an average of 10 hours a week increase. 55 are concerned that they will not be able to keep it up and as many as 81 are being hit financially. We anticipate that carers will not only struggle now under lockdown measures but in the aftermath when others return to normality whilst they stay essentially in a similarly isolated situation caring for their loved ones. Its estimated that there are 3146 carers living in Melksham - that's 11.1 percent of the total population 2011 Census. We have 668 carers living in Melksham who are currently registered with CSW. Out of the 283 carers in Melksham who have completed our Initial Assessment in the last three years 90 percent felt tense tearful stressed or anxious 84 percent feel low and 70 percent struggle to feel positive about the future. With a view to helping these carers through this challenging time we would like to offer counselling to carers in Melksham who may be struggling as a result of the Covid-19 crisis. We plan to do this by sub-contracting a counselling service to offer a total of 40 sessions to 6 12 carers each lasting for approximately 1 2 hours over the duration of 6 months. Counselling has multiple benefits including relief from depression anxiety or other mental health conditions increased confidence greater ability to manage stress effectively more self-acceptance and self-esteem better expression and management of emotions and builds resilience. Carer Support Wiltshire has offered counselling in the past with much success referring over 300 carers from 2013 - 2018 60 per year. We have been offering telephone counselling to carers throughout Wiltshire as a result of some Big Lottery funding that we received earlier this year. However, this service will only continue until the end of December. A grant of 2500 from the Melksham Area Board would mean that we could have dedicated counselling sessions for 6 12 carers living in Melksham and that they would be able to access this service if and when they need it over the coming 6 months. We already have a counselling provider lined up that could potentially offer this service which would ensure that we could start the service quickly. Sessions would take place online or by telephone unless it is safe to do otherwise. The winter can be an extremely challenging time for carers and even more so this year as carers will experience even greater social isolation and concern for the health of loved ones. We believe that a counselling service dedicated for carers in Melksham will

help them to cope better with the heightened anxiety depression loneliness and isolation they may feel at this time.

14. How will you monitor this?

We will monitor the number of unpaid carers who benefit from this service over the 6-month project duration and request feedback and case studies from these carers. A monitoring report will be submitted once the project is complete.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Carer Support Wiltshire CSW is committed to safeguarding and promoting the welfare of children young people and vulnerable adults engaged in the breadth of its activities. We have a safeguarding policy which outlines the duty and responsibility of staff volunteers and trustees working on behalf of CSW in relation to the protection of vulnerable adults from abuse. All CSW staff undergo mandatory Safeguarding Vulnerable Adults from Abuse Training which is refreshed every three years. Managers undertake the Wiltshire Council Safeguarding Vulnerable Adults from Abuse Training for managers. The designated Vulnerable Adult Protection Officer for CSW is the Chief Executive. The role of the designated officer is to oversee all instances involving adult protection that arise within CSW. They will respond to all vulnerable adult protection concerns and enquiries. Specialist training is provided for this member of staff.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will evaluate the project and identify improvements and whether to continue the service after 6 months. Based on this we would potentially reapply for funding from Wiltshire Council or other funders who are keen to support carers in their local area.

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4012	Community Area Grant	Priority for People Melksham 2021 Stage 1	Melksham Town Council	£3000.00
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Submitted: 08/01/2021 11:40:22

ID: 4012

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This project is initiated and led by Melksham Town Council but is for the benefit of the whole Community Area.

5. Project title?

Priority for People Melksham 2021 Stage 1

6. Project summary:

This is the first stage of a Community Area-wide consultation to be followed in Stage Two by workshops and a community-wide working group tasked with developing a movement strategy for the future of the town. This is movement of people goods vehicles throughout the town and will prepare for a future over the next 15 years in line with the needs of the climate emergency. This is being prepared and will be conducted in full partnership with Wiltshire Highways and other relevant bodies e.g. TransWilts Rail. Stage 1 includes The initial Where We Are Today briefing document February the web and paper-based consultation designed to reach out to every household in the Community Area March/April.

An initial report on the findings will be produced by end-April early May when the findings will also be shared with Wiltshire Council. A full report will follow providing detailed considerations and commentary and proposing strands for further investigation including workshops etc as Stage 2. Note that the reports at this stage will be shared with Wiltshire Highways as they prepare the Outline Business Case for the Melksham bypass.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES (Admin)

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy

Environment

Health and wellbeing

Leisure and Culture

Older People

Our Community

Transport

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£589659.00

Total Expenditure:

£660267.00

Surplus/Deficit for the year:

£-70608.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£105673.00

Why can't you fund this project from your reserves:

This project is initiated and led by Melksham Town Council but is for the benefit of the whole Community Area.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£6000.00		
Total required from Area Board		£3000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Background Briefing	1000.00	Melksham Town Council	yes	1000.00
Prep implementation and admin of consultation	3000.00	Melksham Town Council	yes	2000.00
Initial full report on findings strands for further investigation	1000.00	Melksham Town Council		0.00
Website print production	1000.00	Melksham Town council		0.00
Total	£6000			£3000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This exercise is relevant for the entire population of the Melksham Community Area. It addresses key concerns over traffic. It will provide a focus in particular on health and wellbeing greater access to routes for walking and cycling broader use of public transport rail and bus and the economic health of the town centre. It should also provide a source of data and background in considering the impact of planning applications and the obligations of future housing and commercial development.

14. How will you monitor this?

The exercise has been initiated and will be managed by Melksham Town Council in partnership with the Area Board Community Area Parish Councils and Wiltshire Highways. Melksham Town Council commissioned the strategic report Melksham 2020-2036 from Townswork in 2019. The project which is the subject of this application is an integral part of the original procurement.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Melksham Town Council has all the necessary and relevant policies and procedures such as Child Protection Safeguarding Adults Public Liability Insurance Access audit Health Safety and Environmental assessments in place and will make them available on request.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Melksham Town Council commissioned and subsequently adopted the Townswork strategic report Melksham 2020-2036 and are developing the recommendations within including this exercise as resources allow.

17. Is there anything else you think we should know about the project?

This application relates to Stage 1 of the Priority for People Melksham 2021 exercise. Stage Two starting in May 2021 is set to include workshops and a community-wide working group tasked with developing a movement strategy for the future of the town. This includes movement of people and goods throughout the town and prepares for a future over the next 15 years in line with the needs of the climate emergency. The budget for Stage Two is 6500.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4029	Community Area Grant	Market Place Markets - the heart of Melksham retail	Melksham Town Council	£2079.57
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Submitted: 14/01/2021 15:43:08

ID: 4029

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This project is not part of the core statutory work of this council. Rather it is discretionary work in support of local organisations and high street development activity to support the local economy as it seeks to recover from COVID-19 also to benefit town residents and visitors from the Melksham Community Area and beyond. As such it is unbudgeted as whilst we can make financial and in-kind contributions, we cannot fund the entire project.

5. Project title?

Market Place Markets - the heart of Melksham retail

6. Project summary:

Melksham's beautiful Market Place is a key focal point in the town and never more so than when it is used for events of varying types including markets. However, our markets activity needs strengthening. New and developing businesses wish to participate but do not necessarily have gazebo-type infrastructure available to them to encourage them to test their ambition and business plan. We envisage noticeably increased entrepreneurial activity as we emerge from COVID-19 lockdown as people look to develop new opportunities due to redundancy or simply due to changes to personal priorities. We see developing our markets as a way to bring our residents and visitors back to our high street as well as providing a low

risk business nursery-type retail infrastructure to support new and developing businesses. To achieve this, we seek capital funding support for some heavy duty gazebo infrastructure.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Economy

Our Community

Other

If Other (please specify)

Emerging from COVID - getting the area community to return to the town supporting entrepreneurship.

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£589659.00

Total Expenditure:

£660267.00

Surplus/Deficit for the year:

£-70608.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£105673.00

Why can't you fund this project from your reserves:

Our income from this project will cover operating and establishment costs plus market gazebo erection and break down costs. As the project develops a sinking fund will develop allowing funding for ongoing repairs and renewals. As we anticipate this project benefitting businesses and the community in Melksham as well as its community area, we consider it appropriate to apply to the Melksham Area Board for a contribution towards start up infrastructure cost.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4159.15		
Total required from Area Board		£2079.57		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
5 x 3m x 3m professional quality gazebo frames	1320.90	Applicant contribution from Melksham Town Council the applicant	yes	2079.58
20 gazebo weights sets bought as 2 weights per set	766.60			
5 x gazebo roof canopies matching colour	1382.05			
5 x sidewall sets matching colour	629.60			
Delivery	60.00			
Total		£4159.15		£2079.58

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will allow the popular Market Place in the centre of Melksham to be increasingly utilised as an events and markets venue. Conveniently located in the centre of town close to residential areas car parks and bus termini its location makes it easy for residents to engage with activities at this location. Crucially too buses from the out of town community area find this location accessible. The Melksham Market Place is also a short walk from the towns train station. Being convenient for access by shoppers this central location with developing specialist markets will also play an important attractant role in

regenerating the town centre economy as we emerge from COVID-19 lockdowns by providing an important sales and development platform for new and developing businesses creating sales opportunities and potential to begin building relationships with new customers. This diverse range of markets proposed as part of this project will provide broad appeal to a wide audience who value the ability to buy high quality local produce receive high levels of service meet the makers and producers and enjoy periodic variations from the normal high street offer. This project will play a major role in reengaging local people with their town and offer alternatives to the rapidly emerging online shopping trend.

14. How will you monitor this?

A record will be kept of the numbers of businesses attending each market event so that it can be evidenced how the enhanced capacity supported by this grant is being utilised and benefits accrued. A record of the use of the gazebos by third parties at events will be monitored as will the number of attendees at those events.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The applicant takes the welfare and safeguarding of staff and participants very seriously. All staff will be trained in the erection break down and storage of the gazebos and will work in pairs never solus. The erection and break down operations will always be undertaken by the applicants trained staff never a third party. The Town Clerk is ultimately responsible for safeguarding. However, in this particular instance we don't envisage being responsible for safeguarding. The role of the applicant is to provide market infrastructure and erect break down on market days. The engagement with the public is a matter for individual stall holders as it would be in a physical shop. As our staff do not need to take responsibility for potentially vulnerable people as part of this activity, we do not require them to hold DBS checks. All staff details including DBS checks they may hold are retained centrally in locked files in the Town Hall. However, if council staff become aware of any safeguarding issues whilst markets are operating be assured they will take action.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The gazebo structures for the marketplace market events are reasonably expected to have a service life of 10 years or more. Whilst the project will be cost neutral a sinking fund is built into the 10 year budgets in order for pitch incomes to be able to cover the cost of repairs and ultimately be able to fund replacement gazebo costs at their projected end of life after after 10 years. NB these are professional grade heavy duty structures and all repair parts are available.

17. Is there anything else you think we should know about the project?

Not applicable

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2

quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4035	Community Area Grant	Safety and Wellbeing in Melksham and Community Area	Melksham Town Council	£2500.00
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Submitted: 14/01/2021 21:15:11

ID: 4035

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This project will benefit businesses and residents in Melksham as well as those from with the Melksham Community Area. Such people will benefit from enhanced feelings of safety and wellbeing when visiting the town and also potentially from enhanced security at selected deployment locations in the Melksham Community Area. As such it is appropriate that the entire financial burden at this early stage doesn't fall on a single council. Therefore,

we are respectfully suggesting that this is a project which the Melksham Area Board can help fund on behalf of the Melksham Community Area.

5. Project title?

Safety and Wellbeing in Melksham and Community Area

6. Project summary:

An enhanced CCTV system for Melksham and surrounding areas has long been discussed. It would offer enhanced safety and reassurance resulting in higher levels of wellbeing. A CCTV system will assist Wiltshire Police and we have their support - their reports and recommendations have been submitted to the Melksham CEM. Clearly examining and evaluating the current small provision then specifying and costing the overall requirements is a key preliminary and preparatory stage and it is this crucial step we seek to fund now so next stage capital works are appropriately executed achieving required outcomes and value for money.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy

Health and wellbeing

Older People

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£589659.00

Total Expenditure:

£660267.00

Surplus/Deficit for the year:

£-70608.00

Free reserves currently held:
(money not committed to other projects/operating costs)
 £105673.00

Why can't you fund this project from your reserves:

This project will benefit people organisations and businesses across the Melksham Community Area. The involvement a commitment from Melksham Without Parish Council and Wiltshire Police clearly evidence this. Therefore, it is not appropriate that the entire financial burden for this first stage work falls upon one council and this is why we are requesting support from the Melksham Area Board for 50 of the first stage costs. The remaining cost will be borne by the applicant.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5000.00		
Total required from Area Board		£2500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Expert project development advice	5000.00	Applicant contribution - expert project development advice	yes	2500.00
Total	£5000			£2500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This first stage of the project is to evaluate the existing small CCTV provision and specify the overall requirements so the identified beneficiaries will accrue benefit from the project. Therefore, the next stage capital project will be designed during this first stage to that identified beneficial needs are met. It is envisaged at this first stage that beneficiaries will include residents of the Town and Community Area businesses Wiltshire Police community groups - solving and preventing crime generating solid feelings of safety and wellbeing as residents and visitors to the town go about their lawful and legitimate business.

14. How will you monitor this?

We will identify the benefits and the means by which they can be monitored. Crime figures reported and solved will be an easily quantifiable outcome. Feelings of safety/wellbeing will be more anecdotal. Maintaining a broad-church involvement policy will be crucial to gathering feedback from the community. To achieve this, we operate a broad church group - as you have seen. Our partnership with Melksham Without Parish Council in this work is paying real dividends on a number of fronts and will continue to do so.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The applicant takes the welfare and safeguarding of staff and participants very seriously. The Town Clerk is ultimately responsible for safeguarding. However, in this particular instance we don't envisage being responsible for safeguarding as there will be no individual engagement with the public. As our staff do not need to take responsibility for potentially vulnerable people as part of this activity, we do not require them to hold DBS checks. The same applies to the contractor engaged. All applicant staff details including DBS checks they may hold are retained centrally in locked files in the Town Hall. If council staff become aware of any safeguarding issues whilst working on this or indeed any project be assured, they will take appropriate action.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This application is a bid for support for a one-off cost to allow an existing small CCTV system to be evaluated an appropriate CCTV scheme to be scoped a technical specification and indicative costings prepared. The funds will subsequently be raised for funding deploying and monitoring the system.

17. Is there anything else you think we should know about the project?

Not applicable. This stage will determine the necessary scope specification for tendering and indicative cost of a fit for purpose CCTV system. Depending on the outcome of this first stage the capital cost could easily be in the range of 30-100K. We realise that this is a very wide range, but this illustrates why this first stage is so necessary. Once stage 1 is complete plus indicative prices obtained this information will be used to complete a business plan.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

4015	Health and Wellbeing Grant	Facilitating connections between people in Melksham	Wiltshire Centre for Independent Living	£950.00
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Submitted: 08/01/2021 18:50:30

ID: 4015

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Facilitating connections between people in Melksham

6. Project summary:

A project to support adults aged 18 and over in the Melksham Primary Care Network area covering Melksham GP surgeries to connect with their community through providing small person centred wellbeing opportunities which will build confidence promote well-being and reduce social isolation. We do not have an upper age limit. We work across services linking in with partner organisations including drug and alcohol services housing social services

and third sector groups. Our aim is to help people identify what is important to them and from these ideas we create pathways to connect them with their community.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN10 1EB

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Leisure and Culture

Older People

Our Community

Other

If Other (please specify)

Social isolation and loneliness Promoting independence

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£704845.00

Total Expenditure:

£656668.00

Surplus/Deficit for the year:

£231431.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£183254.00

Why can't you fund this project from your reserves:

Our reserves are allocated to core business functions should the charity lose funding e.g. redundancy rent

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£950.00		
Total required from Area Board		£950.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Equipment for groups	300.00			£
Room hire	350.00			
Refreshments	300.00			
Total	£950			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

As community connectors we work with individuals who are referred to us from the Spa Medical Centre and Giffords Surgery in Melksham. Members of the practice team will refer people who are frequent attenders at GP surgeries or who attend for primarily social need. We work alongside each individual and support them to make positive changes in their lives using their own strengths and resources and those of their community. Our aim is to help people identify what is important to them and from these ideas we create pathways to connect them with their community. We find that many of the people we work with experience social isolation and loneliness. Once the pandemic is over it will be more important than ever to have a strong community with many small grass roots projects that will help bring people back together again. If we were successful in securing funding, we would use this money flexibly to facilitate this community building. The small pots of funding will be for specific activities acting as a catalyst for these connections. We have provided two examples of how this might work in practice 1. Forest bathing project - Many of the people we work with report that being supported to connect more with outdoor activities and nature has benefitted their mental health. One of the Melksham connectors has completed a course to learn more about forest bathing and how to run such a group and this is something that people we have worked with have expressed an interest in participating in. We would facilitate the establishment of such a group by purchasing equipment e.g. weatherproof mats to sit on camping chairs flasks for refreshments etc. We could also set aside a small transport budget for those people who might really benefit from attending the group but had no way to travel to the venue. 2. Establishing activity groups - We would aim to bring people together through a focus on a shared activity or interest. This might be music crafting board and card games or whatever emerges as an activity that people would like to participate in. We would facilitate the establishment of these groups by purchasing equipment e.g. a range of craft materials board games musical instruments or music books

etc sourcing a venue and paying for room hire and making a budget available for refreshments. Wherever possible we would aim to facilitate the development of inter-generational links within these groups by promoting the groups as places where people of all ages could come together to learn skills from each other. The funding would enable us to make these groups happen and to facilitate bringing people together in different ways depending on their interests and hopefully support the start of positive friendships. Our longer term aim would be that these groups become self-sufficient and no longer require active input from ourselves to operate.

14. How will you monitor this?

Funds will be held and controlled by Wiltshire Centre for Independent Living as a restricted fund. Our community connectors will work with individuals to identify ideas and if these require some seed funding they will ask for approval from their manager. A spread sheet will log all allocations of funding including amount and purpose. WCIL will be responsible for purchasing anything through the fund enabling an audit of spend. The individuals we work with will not be given cash or equivalent. For example, if a new group wanted to meet in a coffee shop WCIL would arrange to buy a set number of drinks that would be held by the coffee shop until needed by the group. By monitoring the purpose of each spend we will also be able to identify trends and patterns, and this could inform future community development projects and partnership working.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Wiltshire Centre for Independent Living Wiltshire CIL is committed to safeguarding and promoting the welfare of every child and adult at risk who receives services from Wiltshire CIL or through a third party working collaboratively with us. Wiltshire CIL believes that living a life free from harm and abuse is a fundamental right of every person. We recognise that safeguarding those at risk of abuse is everyone's responsibility. Wiltshire CIL aims to-
- Raise awareness about the abuse and, or neglect of children young people and adults at risk.-
- Develop a culture that does not tolerate such abuse and which encourages people to raise concerns.-
- Prevent abuse from happening wherever possible.-
- Respond promptly and proportionately where abuse does happen.-
- Make the necessary referrals and engage the appropriate authorities. Wiltshire CIL recognises- safeguarding is a multi-agency approach which depends upon effective joint working- the lead responsibility of local authorities in co-ordinating safeguarding work and Wiltshire CILs own role in alerting children's or adults' services and the police of any concerns regarding safety. Any suspected crime will be referred to the police. - appropriate information sharing between organisations is essential to safeguard people at risk. Wiltshire CIL will act in accordance with agreed inter-agency information sharing protocols. A person's consent to share will where possible be sought however full confidentiality cannot be guaranteed when Wiltshire CILs responsibility to safeguard children or adults at risk or the public interest is greater than our responsibility to an individual. - the responsibility to be vigilant regarding the welfare of children and adults at risk and to train staff to recognise the signs of abuse and, or neglect.-
- abuse may be committed by a member of staff agent or by others who are in a trusting relationship with a person at risk. - our obligation to ensure we only recruit and employ staff working with children young people and adults at risk who are competent and safe to do so. We will undertake the necessary Disclosure and Barring Service DBS checks and will share information with the DBS on staff found to be unsuitable to work with people at risk. Should such an occasion arise the Wiltshire CIL Disciplinary and Grievance Procedures will apply. - the responsibility to ensure that all Wiltshire CIL staff are confident and fully

equipped to respond to concerns of abuse by providing training that is targeted appropriately to specific roles and through providing clear procedural guidance and supporting information - that good record keeping clear concise factual and accurate is essential in safeguarding enabling an appropriate response to concerns - that anyone raising a safeguarding concern should be listened to acknowledged and assured that Wiltshire CIL will raise it with the appropriate authorities. - the value in promoting safeguarding so that customers can safeguard themselves. - that the majority of customers can safeguard themselves and have the capacity to keep themselves safe and to make informed choices and decisions. Wiltshire CILs designated Lead Officer for Safeguarding is Geraldine Bentley Chief Executive Officer. The Lead Officer is accountable to The Board of Trustees via the Chair of Trustees and responsibilities include- Embedding safeguarding practice across the organisation. - Overseeing training on safeguarding. - Ensuring concerns of abuse/neglect are reported to the local authority. - - Overall monitoring of concerns identifying trends recommendations for changes to policy procedure or service delivery.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

As successful community building stories flourish further grants from the Health and Wellbeing Board and possibly other community grants will be sought

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4031	Community Area Grant	Public outdoor seating for Bowerhill	BRAG Bowerhill Residents Action Group	£2511.00
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Submitted: 14/01/2021 16:54:11

ID: 4031

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Public outdoor seating for Bowerhill

6. Project summary:

To replace six existing seats which have either been broken or have reached the end of their useful life and install one new one plus two new picnic tables where residents have demonstrated there is a need. The seats to be replaced are located at Falcon Way Hornchurch Road public open space the bridleway and the canal-side picnic area. An additional seat is to be provided on the bridleway and two new picnic benches at the Hornchurch Road public open space. The wooden benches originally installed in 2014 will be replaced by items made from recycled plastic which have a longer lifespan and minimal maintenance requirements.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN12 6TH

9. Please tell us which theme(s) your project supports:

Children & Young People
Health and wellbeing
Older People
Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2020

Total Income:

£2452.42

Total Expenditure:

£2090.74

Surplus/Deficit for the year:

£361.68

Free reserves currently held:

(money not committed to other projects/operating costs)

£361.68

Why can't you fund this project from your reserves:

Insufficient reserves and minimal contingency funds.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5022.00		
Total required from Area Board		£2511.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Seat x 7 @ 444 each	3108.00	Match funding by MWPC	yes	2511.00
Picnic bench x 2 @ 602 each	1204.00			
To install plinth for picnic benches	240.00			

Removal disposal	350.00	
installation		
To install plinth for new seat	120.00	
Total	£5022	£2511

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

To facilitate and encourage outdoor exercise especially among the less mobile who find walking long distances without a rest difficult. BRAG also wish to develop the Age Friendly Seating Initiative promoted by the Area Board by ensuring there are plenty of places for people to rest while out on a walk. This links to the Wiltshire Council business plan 2017 to 2027 policy to promote good countryside access including cycling and walking opportunities. These benches provide resting places on the routes from residential areas to the public open space at Hornchurch Road and the bridleway to the canal-side picnic area. Two benches have been damaged when residents moved them to the centre of the public open space. This project would replace the broken benches used by the less mobile residents walking the circuit around the public open space and provide two new picnic benches in the centre of the grassed area where the young people prefer to socialize. This is also helping to encourage outdoor physical activity which is particularly important during the current pandemic and is likely to become a regular occurrence in the longer term.

14. How will you monitor this?

Anecdotal evidence from local residents BRAG members and Parish Councillors. Weekly visual inspection by the Parish Council caretaker.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Not applicable.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Future maintenance by MWPC.

17. Is there anything else you think we should know about the project?

Not applicable.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4034	Community Area Grant	Bulkington Playground repairs	Bulkington Playground Committee	£1000.00
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Submitted: 14/01/2021 20:06:30

ID: 4034

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Bulkington Playground repairs

6. Project summary:

Bulkington community playground has a number of pieces of equipment that are unsafe and need removal. The playground used to have a very active committee who oversaw general maintenance and upkeep voluntarily however this has not been in place for a number of years and equipment has therefore not been maintained. In addition, much of the equipment is also nearing the end of its life having been installed approximately 15 years ago. We have newly reformed the committee and will actively work together on a volunteer basis to restore the park to its best possible state however funding is required to pay for specialist removal of certain items and to pay for repair replacement of other items. Fund raising will commence in the usual way once covid restrictions allow in order to raise funds to replace larger items at the end of their life. The playground itself has seen significant increase in use during each lockdown as residents are of course staying local and we hope that improving the safety of the site further will encourage this to continue. The annual ROSPA report supports the fact that much of the equipment is due for replacement

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN10 1SH

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£1000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
labour costs	350.00			
waste disposal				
picnic bench replacement	400.00			
Gardening planting	150.00			
signage	100.00			
Total	£1000			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Devizes

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The safety of children and members of the local community and surrounding villages is paramount when using play equipment. Both cohorts will benefit from this investment in the areas identified by ROSPA that will in turn encourage not only help to improve the fitness of children but the mental health and well-being of all children and parents attending the park. This play facility is one part of a wider system of well-being measures as the park

is set in surrounding countryside. By improving the play equipment will encourage parents to make use of the wider facilities on offer in the park and walkers to call in to use the picnic facilities sensory areas and football field. In the long term once lockdown eases we will aim to encourage the wider community to use the communal space once more. If the space is not tidy or safe it is not welcoming and currently this is sadly the case. It is a matter of time before someone gets hurt on some of the items we will be removing and hopefully replacing as soon as funds allow. As a committee we feel that providing a safe space in these times of Covid restrictions is essential to the wellbeing of the young people in our community.

14. How will you monitor this?

Supervised by staff members of the public and an active village committee. There will be a timetable of volunteer support who will monitor the space and identify concerns of safety as and when they arise. We have a large number of volunteers in place however we cannot come together with current restrictions

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All staff and volunteers will have completed safeguarding training with the necessary DBS checks completed.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The repair and maintenance will enable the play equipment to be used from the spring 2021 which will be critical as the county comes out of lockdown. These are one off ROSPA measures and future maintenance costs will be achieved through community fundraising as soon as COVID regulations permit.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4042	Community Area Grant	Buying 19 acres Seend community woodland orchard meadow	Avon Needs Trees	£5000.00
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Submitted: 17/01/2021 15:01:26

ID: 4042

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Buying 19 acres Seend community woodland orchard meadow

6. Project summary:

Purchase of 19 acres between village of Seend and canal to create new permanent community woodland orchard meadow and ponds. To improve biodiversity, lock up carbon provide natural flood management and community green space. Intend to go on and buy a further adjoining five acres. Land will be surveyed and monitored for biological data and offered to universities as long-term research site. Management will involve local residents working with ANT Trustees. Vendor expects purchase to begin in spring. We may lose option to buy if not ready. Although project costs given for one year this application is for the purchase which is time sensitive.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6NQ

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Older People

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2020

Total Income:

£276890.14

Total Expenditure:

£8092.29

Surplus/Deficit for the year:

£268797.85

Free reserves currently held:

(money not committed to other projects/operating costs)

£10000.00

Why can't you fund this project from your reserves:

Please note that the figures above are for our first year of operating till July 2020. This was a period of fundraising to purchase Hazeland which was not bought till August therefore a healthy surplus. The figures do not include our award from the National Lottery Heritage Fund of 240000 which covers 53 of the purchase price of Hazeland and 53 of Hazeland project costs till December 2023. I hope this clarifies figures above. Why can't we fund from current reserves Our reserves currently stand at 10000. This amount is equal to one year's organisational operating costs plus a contingency amount to cover unforeseen land management expenditure at Hazeland. This complies with our reserves policy.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £201562.00

Total required from Area Board £5000.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Purchase of land	175000.00	Next purchase fund	yes	120000.00
Conveyancing	4300.00	Annual monthly donations through direct debit	yes	4800.00
Insurance	1862.00	Fundraising on hazeland activities for seend		8000.00
Archaeological survey	2400.00	Small scale events, talks merchandise sales	yes	8000.00
Meadow pond creation 100 orchard trees	7000.00	RHS Trust (have funded Hazeland)		20000.00
Travel volunteers' trustees and staff	3000.00	Further Requests to existing donors		20762.00
Publicity printing launch event	1300.00	Mark, individual donor	yes	15000.00
Management inc establishment of local subcommittee recruitment and organisation of volunteering	6300.00			
Professional biodiversity surveys data collection from citizen science events	400.00			
Total	£201562			£196562

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Local residents will benefit from access to 19 acres of land that is currently private apart from restricted pathways. They will benefit from environmental improvements - better biodiversity natural flood management cool woodland on hot days improved air and water quality and carbon sequestration. Access to green space is widely recognised as essential for mental well-being as well as physical health. Tree planting will provide phytoremediation for neighbouring contaminated land and we have already paid for a 2000 report from Structural Soils to clarify this. Residents will be able to take advantage of community orchard free fruit and nuts and get involved in tree planting meadow and pond creation and biodiversity monitoring. People will learn new skills including collaboration on the management of the land. We anticipate this land being a significant useful resource for all the community and have already begun outreach to local school's scout and guide groups ramblers health and fitness groups and green groups. We also anticipate making this land available for university research as we have at Hazeland. Universities often cannot secure land for long-term studies, but ANT is able to provide this at no cost.

14. How will you monitor this?

We will monitor biodiversity improvements through professional and citizen-science data collection surveys which will be added to County Records. We will collaborate with neighbours and the Canal and Rivers Trust on the exchange of data and have already made useful connections in this regard. We will use our connections at the University of Bristol UWE and others to measure carbon sequestration and monitor phytoremediation. We will collaborate with the CRT and local councils on monitoring and disseminating information on water and air quality. When registering volunteers, we ask for diversity data and each volunteer is asked to evaluate their experiences after activities and events. This information is delivered to the trustee board every month so that we can learn and improve. We will extend this evaluation to all local groups known to be using the land. The subcommittee of local residents which will include site guardians will be asked for frequent feedback on land management and public engagement issues.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We have a Child and Vulnerable Adults Safeguarding Policy and trustee Peter Williams oversees this. None of our activities so far have involved staff trustees or volunteers working with vulnerable groups but all are made aware of the policy and it is included in volunteer leader inductions. If we go on to appoint a Project Coordinator for Seend not envisaged at the moment we will review the need for a DBS check.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

After the first year of purchasing land works and tree planting, we expect costs to be

minimal. They will include insurance travel costs for volunteers and staff some land management and a professional bat study each year plus management costs for ANT. We expect to be able to cover this through routine fundraising.

17. Is there anything else you think we should know about the project?

This project is discrete although we hope to go on and buy the adjoining five acres next year - likely cost is 60000 including conveyancing and insurance. ANTs aim is to go on and buy other sections of land in the high catchment area, but trustees are taking a cautious approach and will ensure that the Seend project is secure before embarking on a third purchase.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

SAFETY AND WELLBEING IN MELKSHAM AND ITS COMMUNITY AREA

January 2021

1. Melksham Town Council has been encouraged by a number of Wiltshire organisations to re-examine the potential for CCTV provision. At a Full Council meeting of the Town Council, members agreed to establish a CCTV Working Group. Subsequently, the Town Council's Economic Development Manager was asked to assume the role of lead officer.
2. The lead officer is grateful to the Melksham Area Board for its encouragement to examine and develop this project. A 'broad church' approach is being taken to bringing the working group together. It is developing and remains open to anyone who expresses interest in its work. This, of course, also includes the Community Engagement Manager for Melksham, as well as members of the Melksham Area Board, who were the first to be invited, given their early encouragement and engagement. Other early invitees included a representative from Wiltshire Police, Melksham Without Parish Council, the Melksham Older People's Champion, and the Secretary of Melksham Pub Watch.
3. An enhanced and more comprehensive CCTV system for Melksham and surrounding areas has long been discussed and some provision is in place. Such a system has potential to offer enhanced safety and reassurance to residents of the town as well as those visiting from the wider Community Area, resulting in higher levels of perceived safety and wellbeing. Crucially, such a CCTV system will also assist Wiltshire Police in preventing and solving crime. If there is identified need, a CCTV system could also potentially provide monitoring to problem areas across the community area leading back to a central hub, either as permanent installs or portable rapid deployment systems.
4. At the first meeting of the group, in December, the lead officer advised that the first, crucial stage in discussions revolved around the establishment of need. Unless need could be established, a CCTV system was not warranted and would be difficult to fund. This was accepted and the initial work of the group has revolved around this issue.
5. By the time of the second meeting of the group, earlier this month, detailed evidence of need and a strong supporting recommendation were forthcoming from Wiltshire Police, a draft, staged project plan had been produced and a Stage 1 (evidencing need) report was underway. Whilst the group still await contributions in this respect from Melksham Without Parish Council [meeting on 15 Feb] and Melksham Pub Watch, the reports from Wiltshire Police are considered significant and crucial evidential documents moving forward. This gave the group the confidence to begin preparations for the next stage. In this respect, further members of the Working Group have been recruited – the Amenities Team Manager at Melksham Town Council [who has experience of procuring and deploying CCTV systems] and Councillor Stefano Patacchiola, Melksham Without Parish Council [a practicing Registered Independent Security Consultant with the Association of Security Consultants with specialist CCTV knowledge]. Sgt James Twyford, the author of the Police reports, is also advising Melksham Without Parish Council members at their meeting on 15 February. Copies of the Police reports have been supplied to the Melksham Community Engagement Manager. In addition, 2 specialist Police Officers have been nominated to keep a watching brief and be available to step in and advise the group as and when necessary – the Tactical Crime Prevention Officer and the Design-out Crime Officer.
6. The lead officer was delighted to receive the following, recent endorsement from Wiltshire Police: *"..... thanks to you for having the expertise and motivation to start this Project off with some good direction. It would be such a huge benefit to the Town to get this off the ground and the Working Group seems to have a good breadth of expertise, all credit to you for that. More than happy to help any time as new things crop up. I'm going to seek expert opinion from our Crime Prevention Officers too, as we get into the middle stages and we're looking more at the specifics. Hopefully they can provide a good bit of advice around the tactical side of deployment and scope."*
7. Clearly examining and evaluating the current, small, provision, then scoping, specifying and costing the overall requirements is the second, key preliminary and preparatory stage. It is this next crucial step we seek to fund now so further stage capital works are appropriately executed, achieve required outcomes, and offer value for money. We believe that a great deal of this can be done in house, which is why the budget for this work is modest. Given that the benefits encompass a greater geographical area than Melksham Town itself, i.e. the wider community area, we seek the support of the Area Board for 50% of the cost, to match the contribution of the applicant – i.e. £2500 contribution in each case.

David McKnight
Economic Development Manager
Melksham Town Council
January 2021.

MARKET PLACE MARKETS – THE HEART OF MELKSHAM RETAIL

January 2021

1. Melksham's beautiful Market Place is a key focal point and natural gathering place in the town, and never more so than when it is used for events of varying types including markets. However, our markets activity needs strengthening. New and developing businesses as well as charities wish to participate but do not necessarily have gazebo-type infrastructure available to them to encourage them to test their ambitions and business plans.
2. We anticipate noticeably increased entrepreneurial activity as we emerge from COVID-19 lockdown as people look to develop new opportunities due to redundancy or simply due to changes to personal priorities. We also see developing our markets as a way to bring our residents and visitors from the wider community area and beyond back to our high street as well as providing low-risk business nursery-type retail facilities to support new and developing businesses. To achieve this, we seek capital funding support for some heavy-duty gazebo infrastructure.
3. Yes, it is true that Melksham Town Council may approve some budgetary provision for this work at their forthcoming budget meeting and the author is grateful for the consideration and support of members. But our development discussions on this matter have raised some highly valid, but potentially conflicting issues:
4. The markets operation needs to generate sufficient surpluses to be able to cover its operating costs and renew the gazebo infrastructure as it wears out. Members also, quite rightly, have raised the issue of needing to supporting businesses back on their feet as COVID-19 restrictions recede. The problem is that supporting new and developing businesses with marketing effort, and discounted market rates erodes our ability to generate sufficient surpluses to fund operations and renewals.
5. Like many Town and Parish Councils this year, setting budgets and precepts is a challenging task. In this instance though, we are in the position of seeking to deliver a COVID-19 recovery project for the benefit of residents and businesses in Melksham and the wider Melksham Community Area, without the benefit of COVID recovery funds to do so.
6. For the above reason, and because some of the beneficiaries will be from outside the Melksham Town area, we consider it appropriate to ask the Melksham Area Board to consider a modest capital grant to support the project. A modest grant will allow us to purchase the necessary gazebo infrastructure we require and, at the same time, enable us to fulfill the desirable and necessary COVID-19 recovery element of our work.
7. In addition, the applicant is pleased to make available to the project, the skills of their highly experienced Community Development Officer and Economic Development Manager. The combined skills and experience of this team encompasses product development and marketing, community development and support, business management, training, business support and coaching. Some of this experience directly relates to running charter as well specialist artisan markets.
8. Given the COVID recovery challenges we face, and that the benefits of tis project encompass a greater geographical area that Melksham Town itself, i.e. the wider community area, we respectfully seek the support of the Area Board for 50% of the capital cost, to match the contribution of the applicant – i.e. £2079.57 grant contribution.

David McKnight

Economic Development Manager
Melksham Town Council
January 2021.

Area Board Projects and Councillor Led Initiatives Application Form 2020/2021

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Melksham		
Your Name	Councillor Phil Alford		
Contact number	07976 108737	e-mail	Phil.Alford@wiltshire.gov.uk

2. The project

Project Title/Name	Public Open Space Community Network
Please tell us about the project /activity you want to organise/deliver and why?	<p>The idea is to ringfence a pot of money to be used by community groups that carry out maintenance of Public Open Spaces. Community groups can bid for money to pay for plants and equipment and use it to enhance the community public open space.</p> <p>To qualify for money the group must;</p> <ul style="list-style-type: none"> • be insured – directly or by the town or parish council • be open to membership from the public • be working in the Melksham Community Area. • be doing the work on public open space • be willing to report back to the Area Board on activities • sign up the network which we can then promote via the Area Board and in the local papers, through the parishes and via social media as well as through our local area co-ordinator/ other community workers. • be prepared to meet with other groups to share good practice and update one another on progress as well as to consider sharing resources where suitable. <p>There are already numerous groups about doing this sort of recreational work, so this project will aim to connect them together to promote their work and increase their membership. Existing groups that could apply include, Community Action Whitley and Shaw (CAWS), Bowerhill Residents Action Group (BRAG), Berryfields, the Clackers Brook project team, the Mens Shed, Friends of Shurnhold Fields, Melksham in Bloom, Young Melksham, the Ramblers etc.</p> <p>I would like to see more groups coming forward to work on the town's parks and roundabouts so this sort of project may encourage them to do these areas as well. It might also attract private business contributions to build the fund.</p> <p>This fund was originally launched in 2020 but its delivery has been delayed due to the public health situation caused by the COVID-19 pandemic.</p>

Where is this project taking place?	Across the Melksham community area
When will the project take place?	Re-launching Summer 2021, or a soon as it is safe to do so.
What evidence is there that this project/activity needs to take place/be funded by the area board?	This project recognises the opportunity to harness community self-help in local environmental management. The Area Board is being asked to pump-prime this local action.

How will the local community benefit?	The project will serve several of our community objectives and address the priorities identified through public consultation: <ul style="list-style-type: none"> • Enhance public open spaces • Reduce loneliness • Improve physical health • Improve mental health and well being • Help connect different community groups. • Improve inter-generational relationships. 		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	See above		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	See above		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	N/A		
What is the desired outcome/s of this project? Local environmental management of public open spaces through community self help			
Who will be responsible for managing this project? Local councils and community groups			
3. Funding			
What will be the total cost of the project?	£ 10,000		
How much funding are you applying for? Please note that only capital funding is available	£ 10,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Wiltshire Council/ Melksham Area Board		
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Phil Alford Position in organisation: Wiltshire Councillor/ Melksham Without Parish Councillor		Date: 25 January 2021	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Report to	Melksham
Date of Meeting	03/02/2021
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Melksham Area Board.

Application	Grant Amount	
Applicant: Whorwellsdown District Girlguiding Project Title: Whorwellsdown District Guides COVID-19 Recovery	£2048.00	
Applicant: Young Melksham Project Title: No Limits SEND - 2021	£4305.00	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2020/21 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2020/2021.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community-based projects and schemes.

3. The applications

Applicant: Whorwellsdown District Girlguiding Project Title: Whorwellsdown District Guides COVID Recovery	Amount Requested from Area Board: £2048.00	
This application meets grant criteria 2020/21.		

Project Summary: Rebuilding confidence and engagement of youngsters by enabling Rangers and Young Leaders to gain skills and experience to lead in the future. Specific support sought for 8 persons aged 13 to 19 and partial support for 8 Leaders to help facilitate the event covering approx. 90 children in all.

Applicant: Young Melksham Project Title: No Limits SEND - 2021	Amount Requested from Area Board: £4305.00	
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This application meets grant criteria 2020/21.

Project Summary: To contribute to the running of our Monday night 039No Limits039 youth club throughout 2021. This youth club supports between 35-50 young people with a range of special educational needs and disabilities who attend our weekly club. The club provides opportunities for young people aged 13-25 years.

Report Author:
Peter Dunford, Melksham Area Board
01225 713060

Grant Applications for Melksham on 03/02/2021

ID	Grant Type	Project Title	Applicant	Amount Required
884	Youth	Whorwellsdown District Guides COVID Recovery	Whorwellsdown District Girlguiding	£2048.00

Submitted: 10/01/2021 18:21:07

ID: 884

Current Status: Application Appraisal

To be considered at this meeting:
03.02.2021

1. Which type of grant are you applying for?
Youth

2. Amount of funding required?
£501 - £5000

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
Whorwellsdown District Guides COVID Recovery

6. Project summary:
Rebuilding confidence and engagement of youngsters by enabling Rangers and Young Leaders to gain skills and experience to lead in the future. Specific support sought for 8 persons aged 13 to 19 and partial support for 8 Leaders to help facilitate the event covering approx. 90 children in all.

7. Which Area Board are you applying to?
Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?
SO43 7DE

9. Please tell us which theme(s) your project supports:

Youth work/development
Sport/Leisure
Residential
Arts/Culture
Employment or training
Community Safety
Volunteering

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2019

Total Income:

£20.00

Total Expenditure:

£117.99

Surplus/Deficit for the year:

£-97.99

Free reserves currently held:

(money not committed to other projects/operating costs)

£1159.01

Why can't you fund this project from your reserves:

There is not enough free reserves to ensure that we can pay unforeseen bills. The funding in this District is only used for District events and to support low income families in the units

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£23395.00		
Total required from Area Board		£2048.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Accommodation	5035.00	Individual Payments		4603.00
Activities	3000.00	Individual Payments		2464.00

Food cleaning sundries etc	11760.00	Individual Payments	10800.00
Transport	3600.00	Individual Payments	3480.00
Total	£23395		£21347

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Melksham
Trowbridge

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

864	Youth	No Limits SEND - 2021	Young Melksham	£4305.00
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Submitted: 27/11/2020 15:47:14

ID: 864

Current Status: Application Appraisal

To be considered at this meeting:

03.02.2021

1. Which type of grant are you applying for?

Youth

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

No Limits SEND - 2021

6. Project summary:

To contribute to the running of our Monday night 039No Limits039 youth club throughout 2021. This youth club supports between 35-50 young people with a range of special educational needs and disabilities who attend our weekly club. The club provides opportunities for young people aged 13-25 years.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Youth work/development

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2019

Total Income:

£55315.00

Total Expenditure:

£69331.00

Surplus/Deficit for the year:

£-14016.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£19615.00

Why can't you fund this project from your reserves:

The reserves are required to cover core costs and the running costs of The Canberra Centre.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£12838.81		
Total required from Area Board		£4305.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Youth Workers	6533.15	Income from subs		1380.00
Equipment and Activity Costs	460.00	Donations		2840.00
Marketing	200.00	Other grants		4305.00
Admin Support	502.55			
Supervision Costs	807.61			
Hall Costs	1495.00			
Youth Support Workers	2840.50			
Total	£12838.81			£8525

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:**Quotes:**

I will make available on request 1 quote for individual project costs over £500 & 2 quotes

for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Projects and Councillor Led Initiatives Application Form 2019/2020

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Melksham		
Your Name	Councillor Nick Holder		
Contact number	07931905520	e-mail	nick.holder@wiltshire.gov.uk

2. The project

Project Title/Name	Support to Young Carers in Melksham		
<p>Please tell us about the project /activity you want to organise/deliver and why?</p> <p><i>Important: This section is limited to 900 characters only (inclusive of spaces).</i></p>	<p>In brief, I want the money for fund an “event” for the young carers across the Melksham Area. This could be either a late Christmas party or an end of lockdown party for them. These young people have a pretty tough time in normal circumstances, but lockdown has been even worse for them as they have not been able to have much/any contact with people of their own age.</p> <p>Young Melksham has agreed to give the Canberra Centre for free and will also provide catering and some youth worker support. This may help to build new relationships between some of the young carers and the team at YM, which would be a positive outcome.</p> <p>I propose we use the funds to pay for Agency staff to cover the time duration of the event, so that the young person can relax for few hours in the knowledge that the person they care for is in good hands. I would estimate the bulk, if not all, of the £3k would be used on the Agency cover needed to allow the young carers the respite to attend the “party”. The current rate for an Agency worker comes out at about £20 per hour, so the £3k will fund 150 hours of respite care, that equates to just over 3 hours per carer. That should just about provide cover for the party idea, assuming all eligible young carers attend. Free transport to the event will be provided.</p> <p>If there is anything left over from the £3k, I would want that to be used to purchase a small gift for each of the young carers. I have also thought about reaching businesses to see if any of them are prepared to provide money for gifts.</p> <p>We will need to work with Youth Action Wiltshire to ensure we capture all of the young carers in our patch. YAW, who are contracted to Wiltshire Council to deliver services to Young Carers, report they have 48 open young carer cases in Melksham, of which 13 of these have engaged with YAW in the last 12 months and 8 are newly referred young carers who are in the process of completing action plans.</p>		
Where is this project taking place?	In the Melksham community area		
When will the project take place?	After the COVID emergency ends		
What evidence is there that this project/activity needs to take place/be funded by the area board?	40% of young carers and 59% of young adult carers say their mental health is worse since Coronavirus. 11% of young carers and 19.7% of young adult carers report an increase of 30 hours or more in the amount of time they spend caring per week. (Carers Trust, 2020)		

How will the local community benefit?	These young people have a pretty tough time in normal circumstances, but lockdown has been even worse for them as they have not been able to have much/any contact with people of their own age. This event will ensure that the young person can relax for few hours in the knowledge that the person they care for is in good hands.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	N/A		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	It supports the COVID recovery plan for improved health and wellbeing		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	N/A		
What is the desired outcome/s of this project? Improved mental wellbeing of young carers			
Who will be responsible for managing this project? Young Melksham and Youth Action Wiltshire			
3. Funding			
What will be the total cost of the project?	£ 3,000		
How much funding are you applying for?	£ 3,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Young Melksham or Youth Action Wiltshire		
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Nick Holder Position in organisation: Wiltshire Councillor/ Melksham Without Parish Councillor		Date: 21 January 2021	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

